

# *Rescue Fire Protection District*

## **BOARD OF DIRECTORS AGENDA**

**Regular Meeting August 10, 2022**

**6:00 P.M.**

**5221 Deer Valley Road, Rescue, CA 95672**

**(P.O. Box 201)**

**(530) 677-1868**

### **REVISED**

#### **ATTENTION**

*Residents planning to address the Board of Directors at this Board meeting: due to the concerns about the COVID-19 virus, we respectfully ask if you are feeling ill for any reason not to attend in person.*

*Please submit your comments in writing to [admin@rescuefiredepartment.org](mailto:admin@rescuefiredepartment.org) and they will be entered into the public record. If you are healthy and chose to attend the meeting, we ask that you wear a mask and maintain a six-foot buffer between you and others, as suggested by the State Department of Public Health.*

*Thank you for your understanding during these challenging times.*

#### **NOTE**

*If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Board Clerk at 916-933-6623; ext. 1038, at least two (2) days prior to the meeting.*

1. **CALL TO ORDER**
2. **ROLL CALL/ESTABLISH QUORUM**
3. **FLAG SALUTE**
4. **APPROVAL OF AGENDA**
5. **CLOSED SESSION**
  - A. **CLOSED SESSION pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief**
6. **PUBLIC COMMENTS and PUBLIC FORUM**

This item is for the public to discuss matters not on the agenda and within the jurisdiction of the District or to discuss the closed executive session item. Comments shall be limited to five minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
7. **CHIEF'S REPORT**
8. **CORRESPONDENCE and COMMUNICATIONS**
9. **CONSENT CALENDAR**
  - A. **Approve Minutes from the July 20, 2022 Board Meeting**
  - B. **Approve Financial Statements and Warrants Report for July 2022**
  - C. **Approve Intern Hours Report for July 2022**
10. **BOARD COMMITTEES**
  - A. **Personnel Committee: Report**

# *Rescue Fire Protection District*

- B. **Budget Committee:** Report
- C. **Buildings and Grounds:** Report
- D. **JPA Committee:** Report
- E. **LAFCO:** Report
- F. **Transition Committee:** Report

11. **RVFA REPORT**

12. **OLD BUSINESS**

- A. **Review and discuss potential purchase of Type III Engine**

13. **FISCAL ITEMS**

- A. **Public Hearing: Review and approve Resolution 2022-07 adopting the appropriation limits for the 2022-23 fiscal year**

14. **NEW BUSINESS**

- A. **Discuss property for sale adjacent to Station 83**

15. **GOOD TO THE ORDER**

16. **NEXT SCHEDULED MEETING/AGENDA ITEMS**

September 14, 2022

17. **ADJOURNMENT**

# Rescue Fire Protection District

Rescue, CA

This report was generated on 8/4/2022 11:20:45 PM



## Incident Count for Zone for Date Range

Zone: All Zones | Start Date: 07/01/2022 | End Date: 07/31/2022

ZONE	NUMBER OF CALLS
17 - Pollock Pines	1
21 - Camino	1
25 - Placerville	1
28 - Shingle Springs	2
46 - El dorado	1
47 - Sleepy Hollow	5
48 - Missouri Flat	13
49 - Diamond Springs	1
73 - Pilot hill	1
74 - Coloma	11
81 - North Rescue	17
82 - West Rescue	16
83 - Central Rescue	16
84 - North Eldorado Hills	4
85 - Central Eldorado hills	4
86 - East Eldorado Hills	1
88 - North Cameron Park	17
<b>TOTAL:</b>	<b>112</b>

Zone information is defined on the Basic Info 3 screen of an incident. This report counts each exposure. Only REVIEWED incidents included.



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# *Rescue Fire Protection District*

## **BOARD OF DIRECTORS MINUTES**

**Regular Meeting July 20, 2022**

**6:00 P.M.**

**5221 Deer Valley Road, Rescue, CA 95672**

**(P.O. Box 201)**

**(530) 677-1868**

**1. CALL TO ORDER 1800**

**2. ROLL CALL/ESTABLISH QUORUM**

Directors in attendance: Araujo, Humphreys, Koht, and Thorne. Director Smith was absent.

**3. FLAG SALUTE**

**4. APPROVAL OF AGENDA**

*Director Humphreys made a motion to approve the agenda, seconded by Director Araujo, and motion unanimously carried.*

**5. PUBLIC COMMENTS and PUBLIC FORUM**

None

**6. CHIEF'S REPORT**

Chief Ransdell reported the following to the Board:

- Staff is working with Chief Johnson on a transition plan.
- An offer has been made to a new Administrative Assistant.
- Staff is looking at job duties and the apparatus replacement schedule.
- The crews responded to 83 calls in June, including one fire.

**7. CORRESPONDENCE and COMMUNICATIONS**

**8. CONSENT CALENDAR**

- A. Approve Minutes from the June 22, 2022 Board Meeting**
- B. Approve Financial Statements and Warrants Report for June 2022**
- C. Approve Intern Hours Report for June 2022**

Director Humphreys requested the following edits to the June 22, 2022 Board Meeting minutes: 1) National Night out will be 8/2/22, 2) Spelling of the name "Darnell" needs to be corrected, and 3) there was no report out on the second closed session.

*Director Humphreys made a motion to approve the consent calendar with the noted edits, seconded by Director Araujo, and motion unanimously carried.*

**10. BOARD COMMITTEES**

- A. Personnel Committee:** No report.
- B. Budget Committee:** Director of Finance Braddock stated that the District assessed value increased by about 8.5% from prior year and the budgeted property tax revenue for 2022/23 will be updated accordingly.
- C. Buildings and Grounds:** No report.

# Rescue Fire Protection District

- D. **JPA Committee:** Chief Ransdell reported that the JPA is going to try a pilot program to alleviate the impact created by Medic 49 being out of service.
- E. **LAFCO:** No report.
- F. **Annexation Committee:** Director Koht requested that we update the name of this committee to "Transition Committee." He reported that the committee met to discuss the transition plan.

## 11. RVFA REPORT

Curtis Darnell, RVFA representative, reported that the National Night Out will be on August 2.

## 12. OLD BUSINESS

## 13. FISCAL ITEMS

### A. Audit Engagement Letter for the 2021-22 Fiscal Year Audit (Receive and File)

Director of Finance Braddock presented the Richardson and Company engagement letter for the 2021/22 audit.

## 14. NEW BUSINESS

### A. Review and Approve the Updated Public Salary Schedule Effective 7/2/22

Director of Finance Braddock presented the updated Public Salary Schedule effective 7/2/22, which reflects the latest MOU COLA.

*Director Araujo made a motion to approve updated salary schedule effective 7/2/22, seconded by Director Thorne, and motion unanimously carried.*

### B. Review and approve the proposed declaration on Kanaka Valley Road

Terry Stephens, citizen, requested a declaration from the fire department opposing the installation of gates that restrict emergency access to the American river via the Kanaka Valley Road easement.

*Director Koht made a motion to give direction to Chief Ransdell to write a letter referencing the District Ordinance that would restrict the addition of gates on Kanaka Valley Road, seconded by Director Araujo, and motion unanimously carried.*

## 15. GOOD TO THE ORDER

Jodi Martin, resident, announced that she is moving to Texas and this will be the last Board meeting she will attend. The Board thanked her for her dedication and contributions to the Rescue Fire Department.

## 17. NEXT SCHEDULED MEETING/AGENDA ITEMS

August 10, 2022

## 18. ADJOURNMENT

The meeting was adjourned at 1852.

Prepared By:

Approved By:

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Megan Selling, Board Clerk  
Rescue Fire Protection District

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Matt Koht, Board President  
Rescue Fire Protection District



**Rescue Fire Protection District**  
**Monthly Budget Report**  
**For the Period Ending July 31, 2022**

							(Target 8%)
		Actual Jul 2022	Total YTD July 31, 2022	PRELIMINARY Budget 2022/23	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
<b>REVENUE</b>							
<b><u>Property Tax Revenue</u></b>							
0100	Secured Tax Revenue	\$ -	\$ -	\$ 1,199,646	\$ (1,199,646)	0%	
0110	Unsecured Tax Revenue	\$ -	\$ -	20,939	(20,939)	0%	
0140	Supplemental Tax Revenue	\$ -	\$ -	30,031	(30,031)	0%	Jul-22 entries not yet posted by El Dorado County
0175	Special Tax (633)	\$ -	\$ -	133,400	(133,400)	0%	
0820	Homeowners Property Tax Relief	\$ -	\$ -	9,066	(9,066)	0%	
0360	Penalty and Costs	\$ -	\$ -	2,141	(2,141)	0%	
<b>Subtotal Property Tax Revenue</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,395,223</b>	<b>\$ (1,395,223)</b>	<b>0%</b>	
<b><u>Other Revenue</u></b>							
0001	Transfer from Fund Balances	\$ -	\$ -	\$ 372,594	\$ (372,594)	0%	Timing of collection
0400	Interest	\$ -	\$ -	4,000	(4,000)	0%	
0420	Rents & Leases	\$ -	\$ -	12,669	(12,669)	0%	
1060	Grant Revenue	\$ -	\$ -	22,727	(22,727)	0%	
1200	Revenue Other Government	\$ -	\$ -	-	-	N/A	
1310	Benefit Assessment (641)	\$ -	\$ -	268,823	(268,823)	0%	
1742	Misc. Copy Fees	\$ -	\$ -	-	-	N/A	
1940	Misc. Revenue	\$ -	\$ -	20,000	(20,000)	0%	
2000	Sale of Fixed Assets	\$ -	\$ -	-	-	N/A	
<b>Subtotal Other Revenue</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700,813</b>	<b>\$ (700,813)</b>	<b>0%</b>	
<b>TOTAL REVENUE</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,096,037</b>	<b>\$ (2,096,037)</b>	<b>0%</b>	
<b>EXPENDITURES</b>							
<b><u>Salaries &amp; Benefits</u></b>							
3000	Regular Employees	\$ 18,197	\$ 18,197	\$ 599,838	\$ 581,641	3%	Firefighter vacancy; timing of pay to Interim Fire Chief
3001	Extra Help	\$ -	\$ -	32,506	32,506	0%	Timing of Administrative Assistant hire
3002	Overtime	\$ 7,775	\$ 7,775	181,215	173,440	4%	
3004	Other Compensation	\$ 3,077	\$ 3,077	14,630	11,553	21%	Semi-Annual Uniform Pay in Jul-22 PERS Annual Lump Sum Payments made in Jul-22
3020	Retirement	\$ 176,760	\$ 176,760	292,261	115,501	60%	
3021	Social Security	\$ 26	\$ 26	2,015	1,989	1%	
3022	Medicare	\$ 417	\$ 417	12,028	11,611	3%	
3040	Health Insurance	\$ 16,899	\$ 16,899	234,719	217,820	7%	
3042	Long-Term Disability	\$ -	\$ -	2,200	2,200	0%	
3043	Deferred Comp Employer Share	\$ 76	\$ 76	-	(76)	N/A	
3060	Workers' Compensation	\$ 74,716	\$ 74,716	70,000	(4,716)	107%	Annual premium paid in Jul-22
<b>Subtotal Salaries &amp; Benefits</b>		<b>\$ 297,943</b>	<b>\$ 297,943</b>	<b>\$ 1,441,412</b>	<b>\$ 1,143,469</b>	<b>21%</b>	
<b><u>Services &amp; Supplies</u></b>							
4020	Clothing	\$ -	\$ -	\$ 16,300	\$ 16,300	0%	
4040	Communications	\$ -	\$ -	15,210	15,210	0%	
4060	Inservice Food	\$ -	\$ -	1,000	1,000	0%	



**Rescue Fire Protection District**  
**Monthly Budget Report**  
**For the Period Ending July 31, 2022**

(Target 8%)

	Actual Jul 2022	Total YTD July 31, 2022	PRELIMINARY Budget 2022/23	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
4080 Household Expense	\$ -	-	3,525	3,525	0%	
4100 Insurance	\$ -	-	24,200	24,200	0%	
4140 Equipment Maintenance	\$ -	-	6,228	6,228	0%	
4142 Radio Maintenance	\$ -	-	500	500	0%	
4162 Vehicle Maintenance	\$ -	\$ -	41,000	41,000	0%	
4180 Maintenance of Structures	\$ -	\$ -	15,480	15,480	0%	
4200 Medical Supplies	\$ -	\$ -	7,000	7,000	0%	
4220 Memberships	\$ -	\$ -	940	940	0%	
4260 Office Expense	\$ -	\$ -	2,910	2,910	0%	
4261 Postage	\$ -	\$ -	-	-	N/A	Timing of invoices
4300 Professional Services	\$ -	\$ -	138,120	138,120	0%	
4400 Publications & Legal Notices	\$ -	\$ -	450	450	0%	
4420 Rents & Leases/Equipment	\$ -	\$ -	1,623	1,623	0%	
4460 Small Tools	\$ -	\$ -	2,200	2,200	0%	
4461 Fire Equipment	\$ -	\$ -	-	-	N/A	
4500 Special Department Expense	\$ -	\$ -	12,143	12,143	0%	
4507 Fire Prevention	\$ -	\$ -	500	500	0%	
4515 Fuel Purchases	\$ -	\$ -	20,000	20,000	0%	
4539 Software License	\$ -	\$ -	9,815	9,815	0%	
4600 Transportation & Travel	\$ -	\$ -	2,500	2,500	0%	
4609 Educational Training	\$ -	\$ -	5,980	5,980	0%	
4617 Staff Development	\$ -	\$ -	500	500	0%	
4700 Utilities	\$ -	\$ -	23,500	23,500	0%	
<b>Subtotal Services &amp; Supplies</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 351,625</b>	<b>\$ 351,625</b>	<b>0%</b>	
<b>Fixed Assets</b>						
6020 Structures & Improvements	\$ -	\$ -	\$ 300,000	\$ 300,000	0%	Timing of project
6040 Equipment	\$ -	\$ -	3,000	3,000	0%	Timing of purchase
<b>Subtotal Fixed Assets</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 303,000</b>	<b>\$ 303,000</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$ 297,943</b>	<b>\$ 297,943</b>	<b>\$ 2,096,037</b>	<b>\$ 1,798,094</b>	<b>14%</b>	
<b>TOTAL REVENUE LESS EXPENDITURES</b>	<b>\$ (297,943)</b>	<b>\$ (297,943)</b>	<b>\$ (0)</b>	<b>\$ (297,943)</b>		



## Rescue Fire Protection District

### Warrants Report

July 2022

Invoice Number	Vendor	Description	GL Code/ Object	Journal Year	Journal Period	Net Amount	Invoice Date	Received Date
100000016841183	PUBLIC EMPLOYEES RETIREMENT SYSTEM	1959 Survivor Benefit Payment - Safety PEPRA plan	3020	2023	1	164.50	07/15/2022	07/15/2022
100000016841496	PUBLIC EMPLOYEES RETIREMENT SYSTEM	1959 Survivor Benefit Payment - Classic Safety plan	3020	2023	1	169.20	07/15/2022	07/15/2022
100000016851946	PUBLIC EMPLOYEES RETIREMENT SYSTEM	Annual UAL Payment Plan 1361	3020	2023	1	143.00	07/15/2022	07/15/2022
100000016851955	PUBLIC EMPLOYEES RETIREMENT SYSTEM	Annual UAL Payment Plan 1362	3020	2023	1	170,498.00	07/15/2022	07/15/2022
100000016851963	PUBLIC EMPLOYEES RETIREMENT SYSTEM	Annual UAL Payment Plan 25622	3020	2023	1	1,624.00	07/15/2022	07/15/2022
BE005040168	DELTA DENTAL OF CALIFORNIA	RFPD Inv: BE005040168; Dental Insurance	3040	2023	1	1,051.19	07/07/2022	07/08/2022
FASIS- 2023-0357	FIRE AGENCIES SELF INSURANCE SYSTEM	RFPD Inv: FASIS-2023-0357; Worker's Comp Contribution	3060	2023	1	74,716.00	07/19/2022	07/21/2022
FDAC 8/1/22	FIRE DISTRICTS ASSOCIATION OF CALIFORNIA	RFPD Inv: FDAC 8/1/2022; Health Insurance - Aug	3040	2023	1	16,464.57	07/19/2022	07/21/2022
<b>TOTAL JULY 2022</b>						<b>\$ 264,830.46</b>		





**Rescue Fire Protection District**  
**Intern Hours Report**  
**1/1/22-7/31/22**

Name	WorkCode Payroll	Date	Shift	Position	Hours
VanLeuven, Justin	RIOD	1/30/22	C	1//Engine 83/Rescue Intern (RFD)	24

Row Labels	Sum of Hours
VanLeuven, Justin	24
<b>Grand Total</b>	<b>24</b>

# Rescue Fire Protection District

5221 Deer Valley Road  
P.O. Box 201  
Rescue, CA 95672  
(530) 677-1868  
FAX (530) 677-9609

## RESOLUTION #2022-07

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESCUE FIRE PROTECTION DISTRICT SETTING THE APPROPRIATIONS LIMIT FOR 2022-2023

The Board of Directors conducted a hearing on the appropriation limitation for the Rescue Fire Protection District on August 10, 2022; and

The hearing was advertised and noticed as required by law; and

The Board received testimony and other evidence regarding the appropriation limitation to be established for the Rescue Fire Protection District; and

The Board of Directors of the Rescue Fire Protection District has set the Rescue Fire Protection District appropriation limits for the 2022-2023 fiscal year as described in Article XIII B of the State Constitution and implemented by Chapter 1205, Statutes of 1980, at the sum of \$1,545,179.98 computed as follows:

<u>\$1,439,385.17</u>	(X) 1.0735 =	<u>\$1,545,179.98</u>
(2021/2022 Appropriation Limit)		(2022/2023 Appropriation Limit)

Passed and Adopted by the Board of Directors of the Rescue Fire Protection District at a regular meeting of said Board held on August 10, 2022 by the following:

BOARD MEMBER – M. Koht	( ) AYE ( ) NAY ( ) ABSENT
BOARD MEMBER – C.J. Smith	( ) AYE ( ) NAY ( ) ABSENT
BOARD MEMBER – P. Humphreys	( ) AYE ( ) NAY ( ) ABSENT
BOARD MEMBER – S. Thorne	( ) AYE ( ) NAY ( ) ABSENT
BOARD MEMBER – J. Araujo	( ) AYE ( ) NAY ( ) ABSENT

ATTEST:

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Jessica Braddock, Clerk to the Board  
Rescue Fire Protection District

\_\_\_\_\_  
Matt Koht, Chair  
Rescue Fire Protection District