

# *Rescue Fire Protection District*

## **BOARD OF DIRECTORS AGENDA Regular Meeting February 9, 2022**

**6:00 P.M.**

**5221 Deer Valley Road, Rescue, CA 95672  
(P.O. Box 201)  
(530) 677-1868**

### **ATTENTION**

*Residents planning to address the Board of Directors at this Board meeting: due to the concerns about the COVID-19 virus, we respectfully ask if you are feeling ill for any reason not to attend in person.*

*Please submit your comments in writing to [admin@rescuefiredepartment.org](mailto:admin@rescuefiredepartment.org) and they will be entered into the public record. If you are healthy and chose to attend the meeting, we ask that you wear a mask and maintain a six-foot buffer between you and others, as suggested by the State Department of Public Health.*

*Thank you for your understanding during these challenging times.*

### **NOTE**

*If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Board Clerk at 916-933-6623; ext. 1038, at least two (2) days prior to the meeting.*

1. **CALL TO ORDER**
2. **ROLL CALL/ESTABLISH QUORUM**
3. **FLAG SALUTE**
4. **APPROVAL OF AGENDA**
5. **PUBLIC COMMENTS and PUBLIC FORUM**

This item is for the public to discuss matters not on the agenda and within the jurisdiction of the District or to discuss the closed executive session item. Comments shall be limited to five minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
6. **CHIEF'S REPORT**
7. **CORRESPONDENCE and COMMUNICATIONS**
8. **CONSENT CALENDAR**
  - A. **Approve Minutes from the January 12, 2022 Board Meeting**
  - B. **Approve Financial Statements and Warrants Report for January 2022**
  - C. **Approve Intern Hours Report for January 2022**
9. **BOARD COMMITTEES**
  - A. **Personnel Committee: Report**
  - B. **Budget Committee: Report**
  - C. **Buildings and Grounds: Report**
  - D. **JPA Committee: Report**
  - E. **LAFCO: Report**

# *Rescue Fire Protection District*

- F. **Annexation Committee: Report**
- 10. **RVFA REPORT**
- 11. **OLD BUSINESS**
  - A. **Update on Requested Meeting with El Dorado County Payroll**
- 12. **FISCAL ITEMS**
  - A. **Review and approve 2020-21 Capital Asset write-offs**
- 13. **NEW BUSINESS**
  - A. **2021 Defensible Space Property Inspection Report for Rescue CEA**
- 14. **GOOD TO THE ORDER**
- 15. **NEXT SCHEDULED MEETING/AGENDA ITEMS**

March 9, 2022
- 16. **CLOSED SESSION**
  - A. **Pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation: Memorandum of Understanding with the Rescue Professional Firefighters Association pertaining to wages and benefits; District negotiator is Chief Johnson**
  - B. **Pursuant to Government Code Sections 54956.9(d)(2) and 54956.9 (d)4); potential litigation; one matter**
- 17. **ADJOURNMENT**

# Rescue Fire Protection District

Rescue, CA

This report was generated on 2/3/2022 3:16:48 PM

## Incident Count for Zone for Date Range

Zone: All Zones | Start Date: 01/01/2022 | End Date: 01/31/2022

ZONE	NUMBER OF
25 - Placerville	3
28 - Shingle Springs	1
38 - Pioneer	1
47 - Sleepy Hollow	5
48 - Missouri Flat	5
51 - Garden Valley	1
61 - Georgetown	1
72 - Cool	1
74 - Coloma	5
81 - North Rescue	7
82 - West Rescue	6
83 - Central Rescue	16
84 - North Eldorado Hills	3
88 - North Cameron Park	11
89 - South Cameron Park	2
<b>TOTAL:</b>	<b>68</b>

# *Rescue Fire Protection District*

## **BOARD OF DIRECTORS MINUTES**

**Regular Meeting January 12, 2022**

**5:00 P.M.**

**5221 Deer Valley Road, Rescue, CA 95672**

**(P.O. Box 201)**

**(530) 677-1868**

**1. CALL TO ORDER 1700**

**2. CLOSED SESSION**

- A. Pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation: Memorandum of Understanding with the Rescue Professional Firefighters Association pertaining to wages and benefits; District negotiator is Chief Johnson**
- B. Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief**

*The Board adjourned to closed session at 1701.*

*The Board returned to open session at 1800. No action was taken in Closed Session.*

**3. ROLL CALL/ESTABLISH QUORUM**

Directors in attendance: Araujo, Humphreys, Koht, Smith and Thorne.

**4. FLAG SALUTE**

**5. APPROVAL OF AGENDA**

*Director Humphreys made a motion to approve the agenda, seconded by Director Smith, and motion unanimously carried.*

**6. PUBLIC COMMENTS and PUBLIC FORUM**

None

**7. PRESENTATION**

**A. David Taussig and Associates, Inc. (DTA) on formation of Community Facilities District (CFD)**

Chris Hnatiuk with DTA gave a presentation on the process of setting up a CFD and the next steps to pursue this option.

**B. Five Star Bank on Fire Station Expansion Financing Options**

Jerry Legg With Five Star Bank presented options to finance the Station 83 remodel and expansion including a 10-year loan with a 20 or 25-year amortization and a balloon payment at the end of the term.

*The Board adjourned back into closed session at 1845.*

*The Board returned to open session at 2012. No action was taken in Closed Session.*

**8. CHIEF'S REPORT**

# *Rescue Fire Protection District*

Chief Johnson reported that the Davis property fees were paid in full and there were no major incidents to report for the month of December.

## **9. CORRESPONDENCE and COMMUNICATIONS**

None

## **10. CONSENT CALENDAR**

- A. Approve Minutes from the December 8, 2021 Board Meeting**
- B. Approve Financial Statements and Warrants Report for December 2021**
- C. Approve Intern Hours Report for December 2021**

*Director Humphreys made a motion to approve the consent calendar, seconded by Director Thorne, and motion unanimously carried.*

## **11. BOARD COMMITTEES**

- A. Personnel Committee:** Director Araujo requested that the payroll issues be discussed and placed on the agenda for the February meeting.
- B. Budget Committee:** No report.
- C. Buildings and Grounds:** The committee requested quarterly meetings.
- D. JPA Committee:** Chief Johnson reported that the JPA is negotiating a 2-year contract extension with the County.
- E. LAFCO:** Chief Johnson stated that LAFCO is waiting for one more vote so they can move forward with filling the open seat.
- F. Annexation Committee:** No report.

## **12. RVFA REPORT**

No report.

## **13. OLD BUSINESS**

Director Araujo asked for an update on the status of E83 and staff reported that the engine was back and waiting for a windshield.

## **14. FISCAL ITEMS**

None

## **15. NEW BUSINESS**

### **A. Review and approve surplus items**

Chief Johnson presented the surplus list stating that there is no longer a need in the District for those items.

*Director Humphreys made a motion to approve surplus items, seconded by Director Thorne, and motion unanimously carried.*

### **B. Election of Board President and Vice President for 2022**

*Director Humphreys made a motion to make no changes to the President or Vice President seats, seconded by Director Araujo, and motion unanimously carried.*

### **C. Reorganization of Committees for 2022**

*Director Araujo made a motion to make no changes to the Committees, seconded by Director Humphreys, and motion unanimously carried.*

# *Rescue Fire Protection District*

**D. Review and establish meeting dates for 2022**

*Director Araujo made a motion to make no changes to the meeting dates for 2022, seconded by Director Humphreys, and motion unanimously carried.*

**16. GOOD TO THE ORDER**

None

**17. NEXT SCHEDULED MEETING/AGENDA ITEMS**

February 9, 2022

**18. ADJOURNMENT**

The meeting was adjourned at 2033.

*Prepared By:*

*Approved By:*

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Megan Selling, Board Clerk  
Rescue Fire Protection District

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Matt Koht, Board President  
Rescue Fire Protection District



**Rescue Fire Protection District**  
**Monthly Budget Report**  
**For the Period Ending January 31, 2022**

											(Target 58%)	
	Actual Jul 2021	Actual Aug 2021	Actual Sept 2021	Actual Oct 2021	Actual Nov 2021	Actual Dec 2021	Actual Jan 2022	Total YTD January 31, 2022	Full Year FINAL Budget 2021/22	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
<b>REVENUE</b>												
<b>Property Tax Revenue</b>												
0100	\$ -	\$ -	\$ 1,822	\$ 4,165	\$ 109,492	\$ 485,412	\$ 29,488	\$ 630,380	\$ 1,164,705	\$ (534,325)	54%	
0110	\$ -	\$ -	\$ 14,962	\$ 1,924	\$ 2,397	\$ 415	\$ 127	\$ 19,825	\$ 20,329	\$ (504)	98%	
0140	\$ -	\$ 2,636	\$ 3,103	\$ 1,174	\$ 1,946	\$ 247	\$ 4,009	\$ 13,114	\$ 29,089	\$ (15,975)	45%	Property tax revenue on target to budget
0175	\$ -	\$ -	\$ 575	\$ 350	\$ 12,900	\$ 57,325	\$ 3,250	\$ 74,400	\$ 133,400	\$ (59,000)	56%	
0820	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,351	\$ 3,152	\$ 4,503	\$ 8,802	\$ (4,299)	51%	
0360	\$ -	\$ -	\$ 311	\$ 82	\$ 79	\$ 87	\$ 90	\$ 648	\$ 2,079	\$ (1,431)	31%	
<b>Subtotal Property Tax Revenue</b>	\$ -	\$ 2,636	\$ 20,773	\$ 7,695	\$ 126,813	\$ 544,837	\$ 40,116	\$ 742,870	\$ 1,358,404	\$ (615,534)	55%	
<b>Other Revenue</b>												
0001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ (300,000)	0%	
0400	\$ -	\$ 308	\$ 311	\$ 238	\$ 189	\$ 175	\$ 222	\$ 1,442	\$ 5,000	\$ (3,558)	29%	
0420	\$ -	\$ 2,112	\$ 2,112	\$ -	\$ 2,112	\$ -	\$ 2,112	\$ 8,446	\$ 12,669	\$ (4,223)	67%	
1060	\$ 2,112	\$ 45,361	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,472	\$ 761,583	\$ (714,111)	6%	Received FEMA grant revenue for SCBAs; pending collection for EKG Monitor grant
1200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,258	\$ (66,258)	0%	Timing of multi-agency EKG Monitor grant
1310	\$ -	\$ -	\$ 1,026	\$ 684	\$ 25,277	\$ 113,179	\$ 6,929	\$ 147,095	\$ 263,552	\$ (116,457)	56%	
1742	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	Donation for Mobile Radios (\$10k); Workers' Compensation reimbursements; Mutual Aid reimbursement
1940	\$ 6,790	\$ -	\$ 13,550	\$ -	\$ 65	\$ -	\$ 3,551	\$ 23,955	\$ 35,000	\$ (11,045)	68%	
2000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	
<b>Subtotal Other Revenue</b>	\$ 8,901	\$ 47,780	\$ 16,998	\$ 921	\$ 27,642	\$ 113,354	\$ 12,813	\$ 228,410	\$ 1,444,062	\$ (1,215,652)	16%	
<b>TOTAL REVENUE</b>	\$ 8,901	\$ 50,416	\$ 37,771	\$ 8,616	\$ 154,455	\$ 658,191	\$ 52,930	\$ 971,281	\$ 2,802,466	\$ (1,831,185)	35%	



**Rescue Fire Protection District**  
**Monthly Budget Report**  
**For the Period Ending January 31, 2022**

											(Target 58%)		
	Actual Jul 2021	Actual Aug 2021	Actual Sept 2021	Actual Oct 2021	Actual Nov 2021	Actual Dec 2021	Actual Jan 2022	Total YTD January 31, 2022	Full Year FINAL Budget 2021/22	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments	
EXPENDITURES	\$ 55,882												
<b>Salaries &amp; Benefits</b>													
3000 Regular Employees	\$ 18,271	\$ 30,498	\$ 34,416	\$ 53,660		\$ 35,354	\$ 35,354	\$ 263,435	\$ 460,115	\$ 196,680	57%		
3001 Extra Help	\$ 85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85	7,000	6,915	1%		
3002 Overtime	\$ 13,992	\$ 23,442	\$ 16,613	\$ 30,553	\$ 15,221	\$ 15,573	\$ 8,390	\$ 123,784	143,546	19,762	86%	Timing of hire of Firefighter/Paramedic; Long-term vacancy	
3004 Other Compensation	\$ 664	\$ 941	\$ 1,041	\$ 2,872	\$ 1,782	\$ 1,682	\$ 1,682	\$ 10,663	49,473	38,810	22%	Holiday Pay coded to GL 3000	
3020 Retirement	\$ 152,647	\$ 6,444	\$ 6,525	\$ 10,209	\$ 11,378	\$ 7,046	\$ 7,046	\$ 201,296	254,121	52,825	79%	CalPERS UAL lump sum payments made in Jul-21	
3021 Social Security	\$ 19	\$ 12	\$ 19	\$ 40	\$ 19	\$ 12	\$ 12	\$ 134	-	(134)	N/A		
3022 Medicare	\$ 437	\$ 742	\$ 748	\$ 1,234	\$ 1,050	\$ 712	\$ 587	\$ 5,510	9,692	4,183	57%		
3040 Health Insurance	\$ 32,793	\$ (478)	\$ 1,017	\$ 32,638	\$ 16,900	\$ 1,196	\$ 49,471	\$ 133,536	210,292	76,756	64%	December insurance payment made in January	
3042 Long-Term Disability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,638	1,638	0%		
3060 Workers' Compensation	\$ 14,918	\$ -	\$ -	\$ 14,918	\$ -	\$ -	\$ 14,918	\$ 44,754	70,000	25,246	64%	Q3 payment made in Jan-22	
<b>Subtotal Salaries &amp; Benefits</b>	<b>\$ 233,827</b>	<b>\$ 61,601</b>	<b>\$ 60,378</b>	<b>\$ 146,124</b>	<b>\$ 102,231</b>	<b>\$ 61,575</b>	<b>\$ 117,459</b>	<b>\$ 783,196</b>	<b>\$ 1,205,876</b>	<b>\$ 422,680</b>	<b>65%</b>		
<b>Services &amp; Supplies</b>													
4020 Clothing	\$ -	\$ 482	\$ 1,138	\$ 7,236	\$ (0)	\$ 39	\$ (0)	\$ 8,895	\$ 24,568	\$ 15,673	36%	Timing of purchases	
4040 Communications	\$ -	\$ 264	\$ 558	\$ 443	\$ 912	\$ 1,664	\$ 3,055	\$ 6,896	15,318	8,422	45%		
4060 Inservice Food	\$ -	\$ 319	\$ -	\$ -	\$ 22	\$ -	\$ 97	\$ 437	1,000	563	44%		
4080 Household Expense	\$ -	\$ 194	\$ 364	\$ 259	\$ 168	\$ 257	\$ 127	\$ 1,369	3,300	1,931	41%		
4100 Insurance	\$ -	\$ -	\$ -	\$ 21,916	\$ -	\$ -	\$ -	\$ 21,916	18,000	(3,916)	122%	Renewal in Oct-21 higher than budget	
4140 Equipment Maintenance	\$ -	\$ -	\$ 386	\$ -	\$ -	\$ 696	\$ (0)	\$ 1,082	6,928	5,846	16%		
4142 Radio Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	500	500	0%		
4162 Vehicle Maintenance	\$ -	\$ -	\$ 2,540	\$ 1,232	\$ 27	\$ 1,179	\$ -	\$ 4,978	55,000	50,022	9%	Timing of maintenance	
4180 Maintenance of Structures	\$ -	\$ -	\$ 240	\$ -	\$ 65	\$ 44	\$ 65	\$ 414	15,480	15,066	3%		
4200 Medical Supplies	\$ 277	\$ 1,221	\$ 282	\$ 656	\$ 957	\$ 8	\$ 198	\$ 3,601	7,000	3,399	51%		
4220 Memberships	\$ 112	\$ -	\$ 188	\$ -	\$ -	\$ 510	\$ -	\$ 809	788	(22)	103%	FDAC, CSFA Annual Memberships paid	
4260 Office Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42	\$ 42	2,910	2,868	1%		





**Rescue Fire Protection District**  
**Monthly Budget Report**  
**For the Period Ending January 31, 2022**

												(Target 58%)	
	Actual Jul 2021	Actual Aug 2021	Actual Sept 2021	Actual Oct 2021	Actual Nov 2021	Actual Dec 2021	Actual Jan 2022	Total YTD January 31, 2022	Full Year FINAL Budget 2021/22	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments	
4261 Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	N/A		
4300 Professional Services	\$ 1,500	\$ 75,000	\$ 2,563	\$ 4,416	\$ -	\$ 3,045	\$ 2,307	\$ 88,832	150,294	61,462	59%		
4400 Publications & Legal Notices	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ 150	450	301	33%		
4420 Rents & Leases/Equipment	\$ -	\$ -	\$ 1,623	\$ -	\$ -	\$ -	\$ -	\$ 1,623	1,623	-	100%	Pine Hill Radio Vault/PO Box paid for year	
4460 Small Tools	\$ -	\$ 76	\$ -	\$ 1,034	\$ (0)	\$ (0)	\$ (0)	\$ 1,110	2,200	1,090	50%		
4461 Fire Equipment	\$ -	\$ -	\$ -	\$ -	\$ 382	\$ -	\$ -	\$ 382	-	(382)	N/A		
4500 Special Department Expense	\$ -	\$ -	\$ 1,221	\$ -	\$ -	\$ -	\$ -	\$ 1,221	1,833	612	67%	LAFCO Annual Fee paid	
4507 Fire Prevention	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	640	640	0%		
4515 Fuel Purchases	\$ 1,125	\$ -	\$ 534	\$ 2,154	\$ 759	\$ 895	\$ 699	\$ 6,167	21,000	14,833	29%		
4539 Software License	\$ 1,440	\$ 2,368	\$ -	\$ 344	\$ -	\$ 1,633	\$ 20	\$ 5,805	10,158	4,353	57%		
4600 Transportation & Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,500	2,500	0%		
4609 Educational Training	\$ -	\$ -	\$ -	\$ -	\$ 640	\$ 145	\$ -	\$ 785	5,980	5,196	13%		
4617 Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	500	500	0%		
4700 Utilities	\$ -	\$ 1,247	\$ 1,724	\$ 1,500	\$ 2,192	\$ 1,555	\$ 1,088	\$ 9,306	22,500	13,194	41%		
<b>Subtotal Services &amp; Supplies</b>	<b>\$ 4,454</b>	<b>\$ 81,171</b>	<b>\$ 13,510</b>	<b>\$ 41,190</b>	<b>\$ 6,124</b>	<b>\$ 11,671</b>	<b>\$ 7,698</b>	<b>\$ 165,818</b>	<b>\$ 370,470</b>	<b>\$ 204,651</b>	<b>45%</b>		
<b>Fixed Assets</b>													
6020 Structures & Improvements	\$ -	\$ -	\$ 9,180	\$ 1,020	\$ -	\$ -	\$ -	\$ 10,200	\$ 300,000	\$ 289,800	3%		
6040 Equipment	\$ 99,692	\$ -	\$ 15,348	\$ 23,606	\$ -	\$ -	\$ -	\$ 138,646	925,811	787,165	15%	SCBAs purchased in Jul-21; pending purchase of EKG Monitors	
<b>Subtotal Fixed Assets</b>	<b>\$ 99,692</b>	<b>\$ -</b>	<b>\$ 24,528</b>	<b>\$ 24,626</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 148,846</b>	<b>\$ 1,225,811</b>	<b>\$ 1,076,965</b>	<b>12%</b>		
<b>TOTAL EXPENDITURES</b>	<b>\$ 337,972</b>	<b>\$ 142,772</b>	<b>\$ 98,416</b>	<b>\$ 211,941</b>	<b>\$ 108,355</b>	<b>\$ 73,246</b>	<b>\$ 125,158</b>	<b>\$ 1,097,860</b>	<b>\$ 2,802,157</b>	<b>\$ 1,704,297</b>	<b>39%</b>		
<b>TOTAL REVENUE LESS EXPENDITURES</b>	<b>\$ (329,071)</b>	<b>\$ (92,356)</b>	<b>\$ (60,645)</b>	<b>\$ (203,325)</b>	<b>\$ 46,100</b>	<b>\$ 584,945</b>	<b>\$ (72,228)</b>	<b>\$ (126,580)</b>	<b>\$ 309</b>	<b>\$ (126,889)</b>			



**Rescue Fire Protection District**  
**Warrants Report**  
**January 2022**

Invoice Number	Vendor	Description	GL Code/ Object	Journal Year	Journal Period	Net Amount	Invoice Date	Received Date
6040993A	AMERICAN FIDELITY ASSURANCE COMPANY	RFPD Inv: 6040993A; Flexible Spendng Acct	3040	2022	7	480.00	01/20/2022	01/27/2022
BE004773823	DELTA DENTAL OF CALIFORNIA	RFPD Inv: BE004773823; Dental Insurance	3040	2022	7	1,051.19	01/20/2022	01/27/2022
FDAC12/1/21	FIRE DISTRICTS ASSOCIATION OF CALIFORNIA	RFPD Inv: FDAC12/1/21; Health Insurance - December	3040	2022	7	15,864.43	01/20/2022	01/27/2022
FDAC1/1/22	FIRE DISTRICTS ASSOCIATION OF CALIFORNIA	RFPD Inv: FDAC1/1/22; Health Insurance - January	3040	2022	7	16,465.37	01/20/2022	01/27/2022
FDAC2/1/22	FIRE DISTRICTS ASSOCIATION OF CALIFORNIA	RFPD Inv: FDAC2/1/22; Health Insurance - February	3040	2022	7	16,465.37	01/20/2022	01/27/2022
FASIS-2022-0760	FIRE AGENCIES SELF INSURANCE SYSTEM	RFPD Inv: FASIS-2022-0760; Workers Comp 1/1-3/31	3060	2022	7	14,918.00	01/10/2022	01/12/2022
CC 12/22/21-7	US BANK INC	RFPD Inv: CC 12/22/21-7; M2M Account	4040	2022	7	7.02	01/10/2022	01/12/2022
CC 12/22/21-8	US BANK INC	RFPD Inv: CC 12/22/21-8; Internet	4040	2022	7	123.05	01/10/2022	01/12/2022
CC 12/22/21-4	US BANK INC	RFPD Inv: CC 12/22/21-4; Ipad/Cell Phone Service	4040	2022	7	159.26	01/10/2022	01/12/2022
17580061	PACIFIC BELL TELEPHONE COMPANY	RFPD Inv: 000017580061; Business Phones	4040	2022	7	118.86	01/20/2022	01/27/2022
17434003	PACIFIC BELL TELEPHONE COMPANY	RFPD Inv: 000017434003; Business Phones	4040	2022	7	119.92	01/20/2022	01/27/2022
EDCESA09012054	EL DORADO COUNTY EMERGENCY SERVICES AUTHORITY	RFPD Inv: EDCESA09012054; Q1 FY 21-22 Dispatch	4040	2022	7	2,527.11	01/20/2022	01/27/2022
CC 12/22/21-1	US BANK INC	RFPD Inv: CC 12/22/21-1; Food for crews on call	4060	2022	7	96.50	01/10/2022	01/12/2022
CC 12/22/21-3	US BANK INC	RFPD Inv: CC 12/22/21-3; Waste Disposal	4085	2022	7	127.07	01/10/2022	01/12/2022
31674	HIGHLANDER TERMITE & PEST CONTROL INC	RFPD Inv: 31674; Pest Control	4180	2022	7	65.00	01/10/2022	01/12/2022
1159183	LIFE ASSIST INC	RFPD Inv: 1159183; Medical Supplies	4201	2022	7	2.92	01/10/2022	01/12/2022
1159674	LIFE ASSIST INC	RFPD Inv: 1159674; Medical Supplies	4201	2022	7	11.79	01/10/2022	01/12/2022
1157947	LIFE ASSIST INC	RFPD Inv: 1157947; Medical Supplies	4201	2022	7	49.50	01/10/2022	01/12/2022
1157819	LIFE ASSIST INC	RFPD Inv: 1157819; Medical Supplies	4201	2022	7	134.08	01/10/2022	01/12/2022
CC 12/22/21-9	US BANK INC	RFPD Inv: CC 12/22/21-9; Shift Calendars	4260	2022	7	41.82	01/10/2022	01/12/2022
2111132	DAVID TAUSSIG & ASSOCIATES INC	RFPD Inv: 2111132; CFD Formation Consult Services	4300	2022	7	2,307.46	01/10/2022	01/12/2022
533063	MEL DAWSON INC	RFPD Inv: 533063; Diesel Fuel	4515	2022	7	698.63	01/10/2022	01/12/2022
CC 12/22/21-2	US BANK INC	RFPD Inv: CC 12/22/21-2; Website Subscription	4539	2022	7	20.00	01/10/2022	01/12/2022
CC 12/22/21-5	US BANK INC	RFPD Inv: CC 12/22/21-5; Water Service	4700	2022	7	199.72	01/10/2022	01/12/2022
CC 12/22/21-6	US BANK INC	RFPD Inv: CC 12/22/21-6; Utilities/Electric	4700	2022	7	786.47	01/10/2022	01/12/2022
1612-062886-12/10/21	SUBURBAN PROPANE LP	RFPD Inv: 1612-062886-12/10/21; Propane	4700	2022	7	102.15	01/20/2022	01/27/2022
<b>TOTAL JANUARY 2022</b>						<b>\$ 72,942.69</b>		



## Rescue Fire Protection District

### Intern Hours Report

**3/10/21-1/31/22**

Name	WorkCode Payroll	Date	Shift	Position	Hours
Contreras, Anthony	RIOD	3/17/21	B	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Contreras, Anthony	RIOD	3/18/21	C	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Contreras, Anthony	RIOD	3/27/21	A	1//Engine 83/Rescue Engineer/Firefighter (RFD)	5
Contreras, Anthony	RIOD	3/29/21	B	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Contreras, Anthony	RIOD	3/30/21	C	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Contreras, Anthony	RIOD	4/8/21	A	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	3/11/21	B	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	3/12/21	C	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	3/23/21	B	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	3/24/21	C	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	4/3/21	B	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	4/4/21	B	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	4/6/21	C	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	4/12/21	C	1//Engine 83/Rescue Captain (RFD)	24
Newsom, Devin	RIOD	4/13/21	A	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	4/20/21	A	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	4/22/21	B	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	4/26/21	A	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	4/29/21	C	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	4/30/21	C	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	5/1/21	A	1//Engine 83/Rescue Captain (RFD)	24
Newsom, Devin	RIOD	5/3/21	B	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	5/4/21	B	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	5/5/21	C	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	5/6/21	C	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
Newsom, Devin	RIOD	5/9/21	B	1//Engine 83/Rescue Engineer/Firefighter (RFD)	14
Newsom, Devin	RIOD	6/13/21	A	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
VanLeuven, Justin	RIOD	5/7/21	A	1//Engine 83/Rescue Engineer/Firefighter (RFD)	3
VanLeuven, Justin	RIOD	5/9/21	B	1//Engine 83/Rescue Engineer/Firefighter (RFD)	10
VanLeuven, Justin	RIOD	5/10/21	B	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
VanLeuven, Justin	RIOD	6/3/21	B	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
VanLeuven, Justin	RIOD	6/12/21	A	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24
VanLeuven, Justin	RIOD	6/21/21	B	1//Engine 83/Rescue Engineer/Firefighter (RFD)	24

Row Labels	Sum of Hours
Contreras, Anthony	125
Newsom, Devin	494
VanLeuven, Justin	109
<b>Grand Total</b>	<b>728</b>

**Rescue Fire Department  
2020-21 Capital Asset Proposed Write-offs**

Asset Number	Asset Description	Reason	Asset Category	Cost	Date Acquired	Estimated Useful Life	Remaining Useful Life	Accumulated Depreciation 6/30/20	Cost less Accumulated Depreciation
3:6.0	2000 Explorer 76396	Sold	Equipment	\$ 27,738	6/30/2000	7	84	\$ 27,738	\$ -
3:21.0	Pierce Saber Pumper	Sold	Equipment	387,555	9/22/2006	20	5.2	261,602	125,953
3:26.0	Rescue Equipment (grant) (SCBA's)	Disposed	Equipment	23,302	10/30/2007	20	6.3	14,757	8,545
	Carpet install	Maintenance	Building	3,051	10/18/2011	7	0	3,051	-
<b>Total Write-offs 2020/21</b>				<b>\$ 441,646</b>				<b>\$ 307,148</b>	<b>\$ 137,110</b>

Threshold: \$ 137,110  
Missing/Cannot be Identified: \$ -



# Rescue Fire Protection District

• P.O. Box 201 Rescue, CA 95672 • Phone: (530) 677-1868 • Fax: (530) 677-9609  
www.rescuefiredepartment.org

**DATE:** February 2, 2022

**TO:** Board of Directors

**AGENDA ITEM:** 13.A

**SUBJECT:** NEW BUSINESS - 2021 Defensible Space Property Inspection Report for Rescue CEA

## SUMMARY

The enclosed report provides a summation of the vegetation management and defensible space inspections performed within the district in 2021. A copy of the final report submitted by EDHFD to the County of El Dorado regarding the inspections performed in the identified County Emphasis Area (CEA) located in Rescue is also included for the Board's awareness. No official action is required by the Board regarding this matter.

## DISCUSSION

On May 25, 2021, the County of El Dorado (County) and the El Dorado Hills Fire Department (EDHFD) entered into Agreement for Service # 5753 whereby EDHFD provided vegetation management and defensible space inspections within a County Emphasis Area (CEA) located in the district. The purpose of these inspections was to ensure that individual properties in the CEA were in compliance with County Codes & Ordinances Chapter 8.09 regarding vegetation management and defensible space. The agreement term was six months in duration.

These inspections were performed by EDHFD between July, 2021 and January, 2022. A total of 254 parcels were inspected in the CEA. The attached final report recaps the results of these inspections and the lessons learned that can be utilized when performing similar inspections in the future.

In addition to the inspections performed in the CEA two additional areas of the district had vegetation management and defensible space inspections completed. CAL FIRE performed 81 parcel inspections in the Luneman, Arrowbee, Stoney Ridge, and Tanglewood neighborhoods as part of their Target Hazard Area program. Seventy-nine (79) of the 81 parcels inspected by CAL FIRE were found to be in compliance with California Public Resource Code Section 4291<sup>i</sup> at the time of the initial inspection.

EDHFD inspectors performed 46 parcel inspections<sup>ii</sup> in the Kanaka Valley, Mountain Oak, and Old Neumann neighborhoods. Thirty-five (35) and of the 46 parcels inspected were found to be in compliance with County Codes & Ordinances Chapter 8.09 at the time of



# Rescue Fire Protection District

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the initial inspection. Reinspection's of parcels with corrective actions previously identified continue with staff.

## FISCAL IMPACT

No direct fiscal impact occurred to the district for providing these contract services.

## ATTACHMENTS

1. Final Report on Fire Prevention Services Performed in Rescue CEA (Agreement for Services # 5753)

## RECOMMENDATION

This is an information update to the Board on a prior item. No action is required by the Board regarding this matter.

Submitted by:

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Ronald A. Phillips  
Project Management Specialist

Approved by:

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Maurice Johnson  
Fire Chief

- <sup>i</sup> California Minimum Requirements Pertaining to Defensible Space.
- <sup>ii</sup> The inspections performed in this area was identified as part of a Wildfire Risk Area in Rescue and performed as part of the shared services agreement between EDH and Rescue FPD.

**EL DORADO HILLS FIRE DEPARTMENT**  
**“YOUR SAFETY ... OUR COMMITMENT”**



**FINAL REPORT ON FIRE PREVENTION  
SERVICES PERFORMED IN RESCUE CEA  
(AGREEMENT FOR SERVICES # 5753)**

January 2022 Report

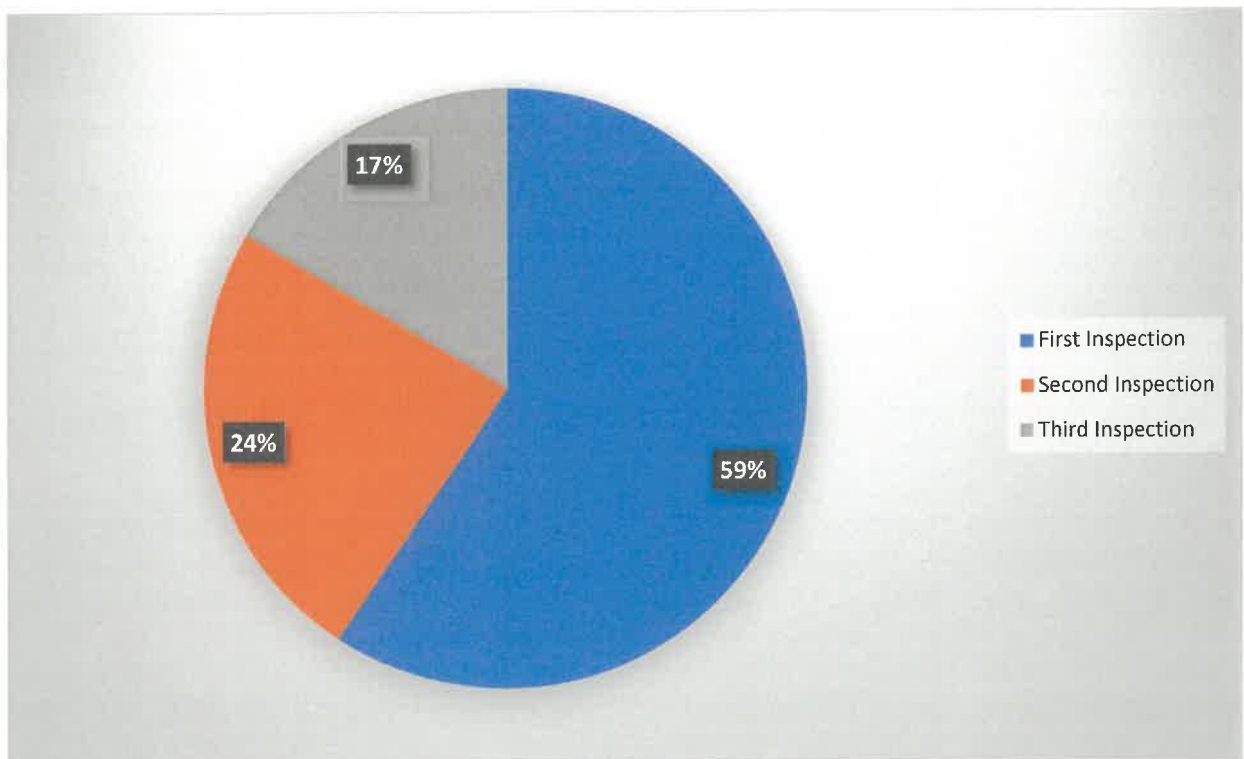
## 1.0 OVERVIEW

On May 25, 2021, the County of El Dorado (hereafter referred to as County) and the El Dorado Hills County Water District, operating as the El Dorado Hills Fire Department (hereafter referred to as EDHFD), entered into a service agreement for wildfire fire inspection services in the Rescue County Emphasis Area (CEA). The agreement was amended on June 23, 2021, to clarify that the agreement was for the period of July 1 – December 31, 2021. County requested that EDHFD perform inspection services on 237 private parcels in the Rescue CEA<sup>1</sup> to confirm that each property complied with County Codes & Ordinances Chapter 8.09 (Vegetation Management and Defensible Space).

EDHFD performed a total of 428 inspections of properties within the CEA. In addition to the 237 parcels identified in the agreement<sup>2</sup>, EDHFD performed inspections on an additional 17 private parcels that were contiguous with the borders of the CEA area. This report identifies the results of the total inspection performed by EDHFD.

As shown in Figure 1-1, of the 428 inspections completed by EDHFD in the CEA all 254 parcels received a first inspection. A second inspection was completed on 104 parcels. Three or more inspections were completed on 70 parcels.

**Figure 1-1: Percentage of Inspections Performed by EDHFD in CEA**



At the time of this report's preparation 196 of the 254 parcels (77%) inspected by EDHFD within the CEA were found to be in compliance with the County's Vegetation Management and Defensible Space requirements. However, an additional 53 parcels (21%) have not been

<sup>1</sup> The County had previously notified each parcel owner in the CEA of the scheduled inspection earlier in 2021.

<sup>2</sup> See Amendment A of the agreement for a complete list of parcels identified within the CEA.



inspected due to privacy right limits associated with driveway gates or other causes. Finally, five parcels (2%) are being referred to the County for enforcement action as a result of the property owner refusing to comply with the County’s requirements after multiple inspections by EDHFD.

## 2.0 REPORT FINDINGS

EDHFD staff initiated the Vegetation Management and Defensible Space inspection program within the CEA beginning on July 15, 2021<sup>3</sup>. Staff placed a large sign at each of the five primary access points into the CEA one week prior to the inspections starting to provide community awareness to the residents. Three EDHFD Defensible Space Inspectors and one Firefighter from the Rescue Fire Protection District<sup>4</sup> were assigned to complete the parcel inspections.

Figure 2-1 provides a summary of the inspections performed by EDHFD during the agreement period. The majority of parcels received their first inspection during the months of July and August. By early September all but four parcels had received their first inspection by EDHFD inspectors also investigated two citizen complaints filed with the County Vegetation Management Program on one undeveloped parcel located within the CEA for compliance with the “Good Neighbor” provisions found in County Code.

**Figure 2-1: Summary of Defensible Space Inspections Performed by Type/Month**

Activity Type	July	Aug	Sept	Oct	Nov	Dec <sup>5</sup>	Jan	Total
<b>First Inspection - Compliant</b>	61	73	10	1	0	0	3	148
<b>Second Inspection - Compliant</b>	0	10	5	13	0	0	4	32
<b>Third Inspection - Compliant</b>	0	1	1	4	4	0	2	12
<b>First Inspection - Non-Compliant</b>	6	16	1	0	0	0	1	24
<b>Second Inspection - Non-Compliant</b>	0	7	4	1	2	0	4	18
<b>Third Inspection - Non-Compliant</b>	0	0	0	0	1	0	4	5
<b>First Inspection - Uninspected</b>	57	20	3	0	0	0	0	80
<b>Second Inspection - Uninspected</b>	0	15	17	19	0	0	3	54
<b>Third Inspection - Uninspected</b>	0	0	13	20	20	0	0	53
<b>Complaint Investigations</b>	2	0	0	0	0	0	0	2
<b>Total</b>	<b>126</b>	<b>142</b>	<b>54</b>	<b>58</b>	<b>27</b>	<b>0</b>	<b>21</b>	<b>428</b>

Eighty parcels were assessed and found to have closed gates that prevented access<sup>6</sup> to inspectors to perform a full inspection of the property for compliance with County Code. EDHFD inspectors

<sup>3</sup> EDHFD Defensible Space Inspectors were performing vegetation management inspections prior to that date within the district and were unavailable to inspect CEA parcels.

<sup>4</sup> EDHFD provides administrative services, including fire prevention support, to the Rescue Fire Protection District as part of a shared services agreement between the two districts.

<sup>5</sup> No contract inspections were performed in December, 2021 due to Covid-19 Health Precautions and the Holiday Break Period.

<sup>6</sup> Government inspections of private property are limited under the right to privacy requirements found in both state and federal law.

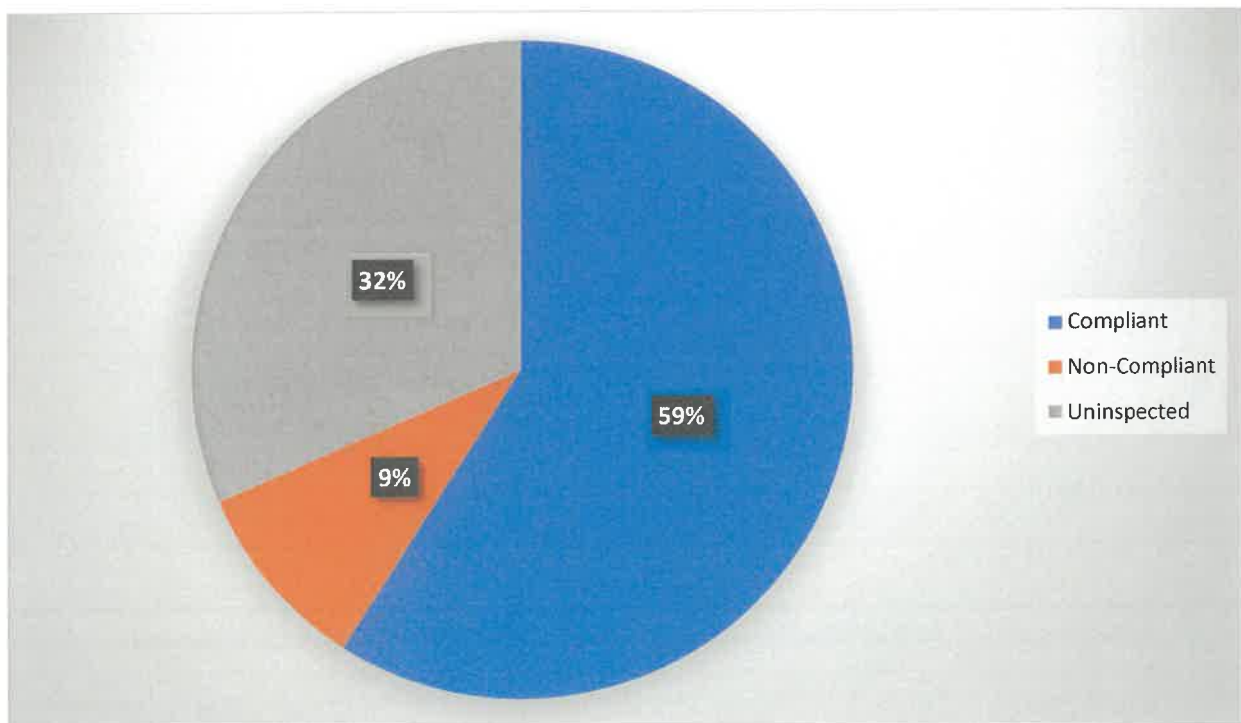
placed a request to contact handbill on the gate and a letter was sent to the parcel owner requesting they contact the district to schedule the inspection. If no contact was made by the owner EDHFD would then send an inspection request letter via certified mail.

Twenty-four parcels within the CEA were inspected and found to be in violation of the County Code provisions at the time of the first inspection. Each homeowner was issued a corrective action notice using a EDHFD inspection form that was consistent with the County's form. The homeowners were educated by staff on the risk to their property and adjoining properties that the hazard posed and provided guidance on the steps that they should undertake to correct the violation. The four most common violations discovered by inspectors within the CEA were:

- Dead grasses, shrubs and trees located within 100-feet of structures to prevent embers and fire spread from endangering the exposed exterior walls, windows and decks.
- Removing leaf material and other debris from the roof and gutters on the structure to reduce ember ignition sources.
- Dead vegetation and other hazardous vegetation within 10-feet of LP-Gas Tank.
- Increasing the recommended spacing between shrubs, trees and other vegetation to prevent fire spread from extending to the structure through dense vegetation within 100-feet of the building.

Figure 2-2 provides the percentage of parcels within the CEA that were found to be either compliant, non-compliant or uninspected after the first inspection performed by inspectors.

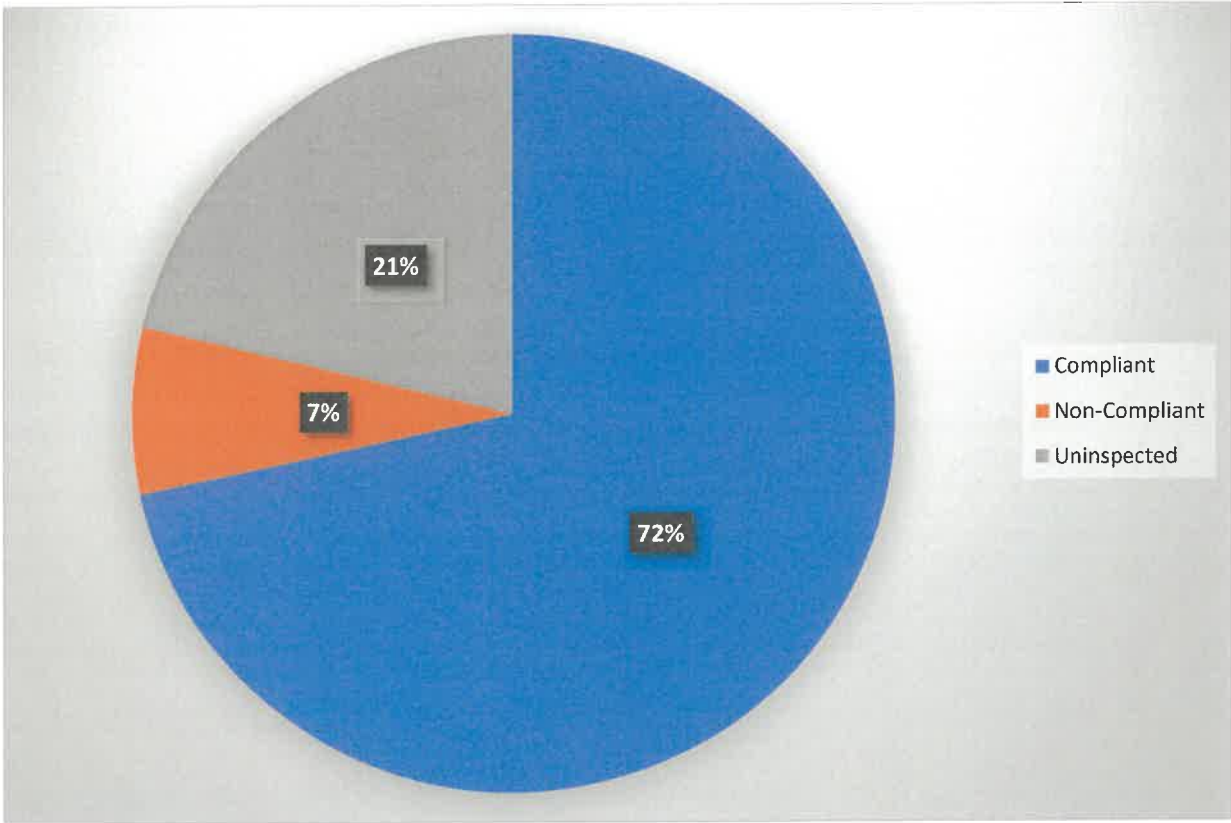
**Figure 2-2: Breakdown of Property Inspections Performed After the First Inspection**



A large percentage (150) of the parcels in the CEA inspected were found to be in compliance with County Code at the time of the first inspection. At the onset of the inspection program beginning in the CEA many of the residents stated upon contact with EDHFD inspectors that they were not aware of the inspection program in their community until they observed the large signs posted along the access road. No resident contacted reported that they were aware of the inspection activity as a result of the written notice sent to them by the County earlier in the year. Inspectors encountered some resistance from owners to the inspections taking place but this concern was overcome in most instances by on-site education about the program.

Figure 2-3 provides the percentage of parcels within the CEA that were found to be either compliant, non-compliant or uninspected after the second inspection performed by inspectors.

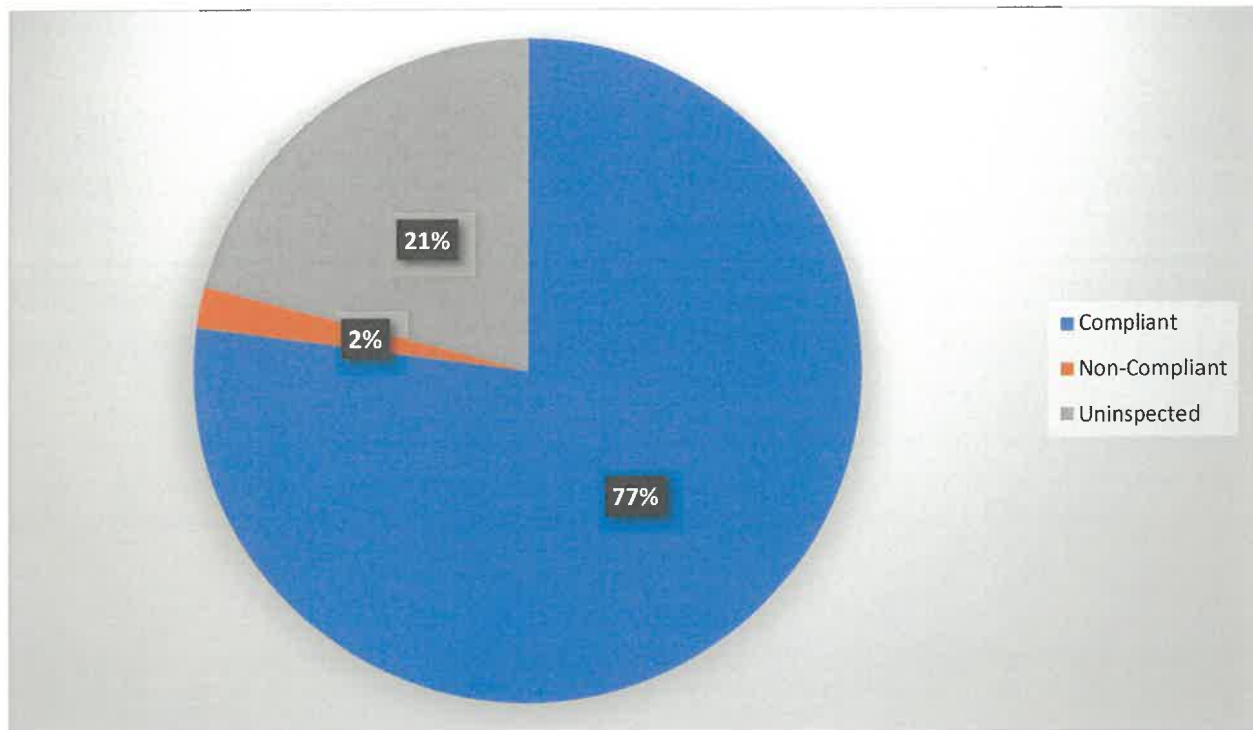
**Figure 2-3: Breakdown of Property Inspections Performed After the Second Inspection**



The number of properties inspected that were found to be in compliance with County Code increased to 182 at the conclusion of the second inspection. The number of parcels that were inspected a second time and found to still require additional corrective actions decreased to 18. The number of parcels that remained uninspected dropped from 80 to 54 parcels. Each uninspected property owner was sent a second letter via US Certified Mail requesting that they contact EDHFD to schedule an inspection.

Figure 2-4 provides the percentage of parcels within the CEA that were found to be either compliant, non-compliant or uninspected after the third inspection performed by inspectors.

**Figure 2-4: Breakdown of Property Inspections Performed After the Third Inspection**



The number of properties inspected that were found to be in compliance with County Code increased to 196 at the conclusion of the third inspection. The number of parcels that were inspected a third time and found to still require additional corrective actions decreased to 5. The number of parcels that remained uninspected dropped from 54 to 53 parcels.

The majority of inspections performed in the CEA were completed by the end of November, 2021. Efforts to finish the inspection of the remaining parcels that required reinspection's was delayed in December, 2021 due to COVID-19 health precaution actions that directly impacted EDHFD inspection staff and the holiday period. Eight inspections were completed within the CEA in January, 2022 as a result of the December impacts.

**KEY RECOMMENDATIONS:**

- 1. The County and its partner agencies should consider starting the defensible space inspections of individual parcels earlier in the year.** Defensible space inspections should begin during the late-winter, early-spring seasons to allow homeowners the opportunity to remove hazardous vegetation and other hazards when the overall fire risk to the community is generally low. EDHFD inspection staff observed that many of the violations observed on individual parcels in the CEA should be abated prior to the fire risk increasing in the community. This will allow parcel owners the opportunity to remove annual grasses, reduce hazardous vegetation, remove leaf matter on roofs, etc.... and then dispose of the vegetation waste materials when the potential of escaped burn piles and mechanical operations such as mowing grasses starting a large loss wildfire is reduced.

2. **The County and its partner agencies should look at replacing the existing Vegetation Management Reporting System with a more robust system capable of meeting property owner and agency needs.** The County's Vegetation Management Records System (ArcGIS Collector) is very limited in its application and use in reporting inspections. The system has no reliable means to create and print inspection records in the field. This would allow inspection staff to provide the owner/occupant an electronic record of the inspection in the field. Inspection records entered into the system are frequently not found when inspectors go back to the parcel. Photographs and other attached materials cannot be retrieved or printed. The parcel owner has no online access to see the status of the report. Inspectors have no means in the system to schedule future inspections of a parcel. No parcel self-certification capability to reduce the frequency of reinspection's for minor violations.
  
3. **The County and its partner agencies should increase community outreach and awareness in the CEA prior to starting the inspections.** Additional efforts in community outreach will increase awareness and reduce the number of hazards found during the inspection. The road signs were effective in improving awareness. Individual property owner notices should probably be sent out no sooner than 30 days before the inspection. Community newsletters, news article in local medial outlets, and the use of social medial outlets can increase awareness by the public.
  
4. **Defensible space inspections of parcels should occur with no less than two inspectors present on site.** While many parcel owners were cooperative, and in some cases eager, there were a few instances when the parcel owner or occupant challenged the right of both the County and EDHFD inspectors to perform the inspection. In those instances, staff was able to educate the owner/occupant on the benefits of the inspection and we worked collaboratively to reach a successful outcome. Having two inspectors work together to perform the inspection both [a] increases officer safety, and [b] allows the inspection team to perform all of the tasks associated with completing the inspection effectively.
  
5. **The enforcement of the County Code on uninspected properties when owners refuse to cooperate after three attempts needs to be resolved.** The results of the EDHFD inspections in the Rescue CEA area demonstrate that the County and partner agencies need to develop a comprehensive strategy that reduces the number of property owners who refuse to allow access to government inspectors to verify that the property complies with County Code. Twenty-one percent (54 parcels) of the parcels in the CEA were not inspected as a result of [a] closed gates across driveway, and [b] ignoring multiple legal notices requesting access for the inspection to occur.

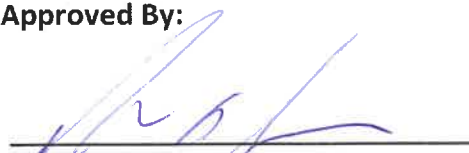
**DATE ISSUED:** January 27, 2022

**Prepared By:**



Ronald Phillips, Project Mngt Specialist

**Approved By:**



Maurice Johnson, Fire Chief