



PART: ADMINISTRATION

NAME: CODE OF ETHICS

SECTION: 100-002

DATE: 01-10-2007

### CODE OF ETHICS

**Serve in a dedicated manner to the communities and agencies served by the Rescue Fire Protection District.**

All officials and members are agents of public purpose and hold office for the benefit of the public. They are bound to observe in their official acts the highest standards of morality and to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their primary concern. They should adhere to the rules of work and performance established as the standards for their position by the appropriate authority.

**Display the highest standards of personal integrity and honesty.**

No District official or member, whether paid or unpaid, shall engage in any business or transaction, or shall have a financial or other personal interest, direct or indirect, which is incompatible with their duties, or the public interest, or would tend to impair his/her independence of judgment or action in the performance of their official duties.

**Always strive for professional excellence and development.**

A competent and qualified staff is required to make the Rescue Fire Protection District the best it can be. Superiority always prevails over mediocrity. Officials and members are expected to pursue improving and enhancing one's professional knowledge and skills to offer superior service to the community.

**Refuse gifts or favors which may influence job performance.**

No official or member shall accept any gifts, whether in the form of service, loan, item, or promise, from any person, firm or corporation which to their knowledge is interested directly or indirectly in any manner whatsoever in business dealings with the District; nor shall any such official or member (a) accept any gift, favor, or item of value that may tend to influence them in the discharge of their duties, or (b) grant in the discharge of their duties any improper favor, service or item of value.

**Respect and conserve District property and resources.**

No official or member shall request, use or permit the use of any publicly owned or publicly supplied property, vehicle, equipment, materials, labor or service for reasons inconsistent with the performance of official duties.

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Written By: T. Keating.  
Fire Chief

Approved By: BOD

Date: 01-10-07

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**Ensure fair, equal and impartial treatment towards all citizens.**

No official or member shall grant or make available to any person any consideration, treatment, advantage, or favor beyond that which is the general practice to grant or make available to the public at large. No person is to be discriminated against on the basis of race, age, religion, gender, national origin, or political affiliation.

**Respect and protect confidential information.**

No official or member shall, without prior formal authorization of the public body having jurisdiction, disclose any confidential information concerning any other official or member, or any person, or any property or governmental affairs of the District. Whether or not it shall involve disclosures, no official or member shall use or permit the use of any such confidential information to advance the financial or personal interest of their self or any other person.

**Refrain from engaging in political activities when acting in an official capacity.**

No official or member shall use the prestige of their position by making verbal statements during the conduct of their official or public duties on behalf of any political party or any political candidate, or by indicating in any manner whatsoever during such times their opposition to or support of any political party, candidate, or by sending any written communication of any political party, candidate, or by sending any written communication utilizing District stationery or the official seal of the Rescue Fire Protection District or by otherwise indicating in such written communication that the position stated therein is stated by the official or member in their capacity as an official or member of the Rescue Fire Protection District.

**Avoid criminal activity and behavior at all times.**

Officials and members of the Rescue Fire Protection District are expected to comply and conform with the laws of the District, county, state and federal governments. Violations of established laws can constitute a breach of public confidence, therefore all officials' and members' conduct should be above reproach.

Written By: T. Keating.  
Fire Chief

Approved By: BOD

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**Avoid conflicts of interest which may interfere with the compliance of this code.**

Officials and members must constantly evaluate their role and position within the Rescue Fire Protection District. Situations and circumstances exist which may interfere with one's ability to adhere to the principles of this code. Officials and members should not exceed their authority or breach the law or ask others to do so, and they should work in full cooperation with other public officials and members unless prohibited from doing so by law or officially recognized confidentiality of their work.

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