

# *Rescue Fire Protection District*

## **BOARD OF DIRECTORS AGENDA Special Board Meeting April 20, 2022 5:30 P.M.**

**5221 Deer Valley Road, Rescue, CA 95672  
(P.O. Box 201)  
(530) 677-1868**

### **ATTENTION**

*Residents planning to address the Board of Directors at this Board meeting: due to the concerns about the COVID-19 virus, we respectfully ask if you are feeling ill for any reason not to attend in person.*

*Please submit your comments in writing to [admin@rescuefiredepartment.org](mailto:admin@rescuefiredepartment.org) and they will be entered into the public record. If you are healthy and chose to attend the meeting maintain a six-foot buffer between you and others, as suggested by the State Department of Public Health.*

*Thank you for your understanding during these challenging times.*

### **NOTE**

*If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Board Clerk at 916-933-6623; ext. 1038, at least two (2) days prior to the meeting.*

1. **CALL TO ORDER**
2. **ROLL CALL/ESTABLISH QUORUM**
3. **FLAG SALUTE**
4. **APPROVAL OF AGENDA**
5. **PUBLIC COMMENTS and PUBLIC FORUM**  
This item is for the public to discuss matters not on the agenda and within the jurisdiction of the District or to discuss the closed executive session item. Comments shall be limited to five minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
6. **CLOSED SESSION**
  - A. **Closed session pursuant to Government Code Section 54957(b)(1); Public Employee Appointment; Position under Consideration: Fire Chief**
7. **BOARD COMMITTEES**
  - A. **Personnel Committee**
    - 1) **Review and approve revised job descriptions for Captain/Paramedic and Engineer/Paramedic**
8. **NEW BUSINESS**
  - A. **Review and Discuss FASIS Board of Directors Election ballot**
9. **GOOD TO THE ORDER**
10. **NEXT SCHEDULED MEETING/AGENDA ITEMS**  
May 11, 2022
11. **ADJOURNMENT**



# RESCUE FIRE DEPARTMENT

## **FIRE ENGINEER-PARAMEDIC**

### **DEFINITION**

Under general supervision, an Engineer drives and operates fire apparatus and fire-fighting equipment in a safe manner in order to respond to emergency calls; maintains and repairs fire apparatus, equipment, and stations; and participates in fire suppression and rescue and medical aid activities to protect life and property.

### **CHARACTERISTICS**

The class of Fire Engineer is distinguished from the class of Firefighter by the assignment of more responsible and varied duties which require knowledge and experience in driving motorized fire fighting vehicles and operating the related pumping, hydraulic and other specialized fire equipment.

### **Example of Duties**

### **DUTIES AND RESPONSIBILITIES**

*Note: The following duties are intended only as illustrations of the various types of work that may be performed. The omission of a specific statement on duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. Each individual in the classification does not necessarily perform all the duties listed. Employees may perform other related duties at an equivalent level as required. Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

### **Duties may include, but are not limited to:**

- Using defensive driving techniques, drives and maneuvers a variety of fire department apparatus, including aerial and wildland fire apparatus in areas with restricted horizontal and vertical clearance, around obstructions, and over terrain; without striking objects. Positions apparatus for correct device deployment.
- Operates all fixed systems and equipment on department vehicles so that each system or piece of equipment is operated in accordance with applicable instructions and policies.
- Operates pumping equipment and other apparatus and troubleshoots pump problems during pumping operations to ensure adequate water or extinguishing agent flow and pressure for suppression activities. Identifies and operates appropriate nozzle for effective water stream.
- Uses aerial apparatus to provide elevated fire streams, fire suppression and operational support, and/or rescue.
- Completes mathematical calculations to determine pressure requirements, friction loss, ladder loads, net pump discharge pressure for operations using various hose layouts, etc.
- Cleans, inspects, and maintains all fire apparatus and systems, equipment, and tools; including nozzles, pumping apparatus, pumping systems, foam systems, aerial devices and their components.
- Performs routine servicing functions on department vehicle components and systems (e.g. battery, braking, coolant, electrical, fuel, hydraulic, oil, steering, belts, and tires).



## RESCUE FIRE DEPARTMENT

- Participates in a wide variety of emergency and rescue activities, including emergency medical services, the extrication of patients from vehicles or confined spaces, primary and secondary search procedures for fire victims, above or below ground rescues, and hazardous material incidents; using appropriate tools and equipment.
- Creates ventilation openings by opening or forcing doors and windows and by cutting or breaking walls and roofs using minimum necessary force.
- Secures incident site by directing traffic and clearing bystanders from the incident scene.
- Wears appropriate personal protective equipment according to medical protocols to protect against infectious disease.
- Utilizes self-contained breathing apparatus (SCBA) to protect from smoke inhalation and toxic fumes while fighting fires or when entering any IDLH atmosphere.
- Operates various tools (e.g. axe, pry tools, saws, shovels) for overhaul at emergency scene and wildland fire-fighting.
- Operates two-way radio in order to communicate with dispatcher and/or fireground.
- Participates in drills and other training activities to ensure knowledge of required and expected actions, tools, and equipment.
- Speaks to public groups and conducts fire prevention and education programs.
- Provides instruction/training to Department employees on the driving, maneuvering, and placement of Department vehicles/apparatus.
- May serve as an acting officer in the absence of a Captain.
- Performs other related work as required.

### **EMPLOYMENT STANDARDS**

**Knowledge Of:** operational limits of department vehicles; defensive driving techniques; procedures for safely negotiating intersections, railroad crossings, and bridges; safety precautions for operations near electrical hazards and overhead obstructions; the effects on vehicle control of vehicle weight, load factors, center of gravity, liquid surge, and vehicle speed; effects of topography, ground, and weather conditions on deployment of aerial apparatus, as well as, agent application, distribution rates, and density; principles of positioning and stabilizing the aerial apparatus; principles and practices for conducting ventilation, elevated master stream, and rescue operations with aerial apparatus; aerial apparatus systems (e.g. electrical, cable, locking, safety), gauges and controls and relevant safety procedures; capabilities and limitations of aerial devices related to reach, tip load, angle of inclination, and angle from chassis axis; accessible water supply sources; foam types, proportion rates, system limitations, and manufacturer's specifications; the types and operating principles of pumps and nozzles used in the fire service and their advantages and disadvantages; mechanics and construction of pumping equipment; operating principles of sprinkler systems; principles of friction and friction loss as they pertain to the flow of water; recommended flow rates and operating pressures for various nozzles, handlines, and master stream devices; pressure types (e.g. static, flow, residual, head); relevant mathematical formulas (e.g. determining elevation pressure loss or gain, determining net pump discharge pressure, total friction loss); hose layout (e.g. forward, reverse); streets and jurisdictional borders of the Rescue Fire Department and vehicle patterns; major target hazards within the borders of Rescue Fire Department; training/instruction procedures and techniques; fire suppression principles, procedures, methods, and equipment; basic building construction; basic chemistry of combustion and



# RESCUE FIRE DEPARTMENT

characteristics of fire behavior; firefighting tactics and strategy; proper techniques of forcible entry; search procedures; ventilation techniques, procedures, and equipment; rescue methods and procedures, including extrication procedures; basic life support and first aid procedures; procedures for evaluating and treating various medical emergencies.

**Ability to:** drive fire apparatus safely in emergency and non-emergency situations under varying road, terrain, traffic and weather conditions; stabilize and maneuver apparatus into the correct position; operate the aerial device on fire apparatus; safely conduct pumping operations, including dual, relay, and tandem operations; prime and operate single-stage and multi-stage fire pumps; assemble hose lines, nozzles, valves, and appliances; supply water to hand lines, master stream devices, fire sprinkler and standpipe systems at the correct volume and pressure; connect and operate water transfer equipment from a hydrant and an onboard water tank; transition between internal and external water sources; select the appropriate mathematical formulas and make a variety of simple and complex mathematical calculations, including field calculations (e.g. net pump discharge, square roots and exponents, cubic feet); accurately read gauges and instrumentation; perform routine maintenance on and troubleshoot and correct problems with tools, equipment, apparatus, and mechanical systems; effectively provide instruction and training on the driving, maneuvering, and placement of fire department vehicles/apparatus; identify and analyze potential hazards and take appropriate action; use SCBA and protective clothing to prevent exposure to hazardous materials and infectious diseases; use a variety of tools and equipment, including hydraulic powered and pneumatic tools, for rescue operations; provide emergency medical services; accurately document maintenance activities in accordance with departmental policy and procedure; establish and maintain effective working relationships with those contacted in the course of work; understand and follow written and verbal instructions; speak clearly and give directions to others; write clear, concise, and accurate reports.

## Minimum Qualifications

### SUPPLEMENTAL INFORMATION

Any equivalent combination of training and experience which provides the required skills, knowledge, and abilities may be considered qualifying at the sole discretion of the Department. A typical way to obtain the knowledge and skills would be:

***Education must be obtained through a post-secondary institution currently accredited by any accreditation body recognized by either the Counsel for Higher Education Accreditation (CHEA) or the United States Department of Education.***

### Education:

- Possess a high school diploma, G.E.D. equivalency, or a high school proficiency certificate.
- Completion of the Department's Engineer's Task Book within one (1) year of employment
- Completion of California State Driver Operator 1-A and 1-B



# RESCUE FIRE DEPARTMENT

## **Experience:**

- Two (2) years of full-time career experience as a firefighter. Note: three (3) years of consecutive volunteer time (in good standing) shall count as one year of full-time career experience.

## **Licenses and Certifications:**

- A valid (unrestricted) California Driver's License, Class C with appropriate Firefighter Endorsement is required prior to appointment to the position of Engineer or Engineer/Paramedic.
- A valid (unrestricted) California Commercial Class B Driver's License with Air Brake and Tank endorsement must be obtained prior to the end of the probationary period.
- California State Firefighter I Certificate is required. California State Firefighter II Certificate is desirable.
- EMT-P (Engineer/Paramedic) Certification/Licensure.

## **Supplemental Information**

### **Physical Characteristics:**

*The physical demands described here are representative of those that must be met by employees to successfully perform the essential functions of this classification. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.*

**Speaking/Hearing:** Sufficient clarity of speech and hearing, with or without reasonable accommodation, to enable the employee to effectively express ideas and receive detailed information through oral communication several times a day.

**Vision:** daily perform work that requires the ability to see distances under 12 inches and over 20 feet away; daily use both eyes and distinguish basic colors and shades of colors; daily use depth perception.

**Manual Dexterity:** daily use finger dexterity (pick, pinch, type or otherwise work with fingers) and grasp objects; frequently feel to perceive attributes of objects such as size, shape, temperature, texture by touching. Repetitively use hands on a daily basis.

**Strength and Mobility:** physical capacity to lift and move equipment and objects weighing up to 200 pounds; physical capacity to lift, carry, or drag weight equal to and in addition to one's own body weight while ascending/descending stairs; physical capacity to push or pull object of up to 300 pounds. Daily stand, walk, sit, stoop, kneel, and crouch; daily maintain balance when walking, standing, or crouching on narrow or slippery surfaces.



# RESCUE FIRE DEPARTMENT

## **Working Conditions:**

Work is performed both inside and outside in various types of weather, incumbents work daily in a dry atmosphere and around moving objects or vehicles. Incumbents frequently work in extreme heat (above 100 F for more than an hour), are frequently subject to vibration while performing essential functions and environments with constant noise where they have to shout to be heard. Incumbents are frequently exposed to dust, fumes, smoke, gases, solvents and other chemicals, and electrical energy. Incumbents frequently work on slippery or uneven surfaces and around machinery with moving parts or stationery equipment. Incumbents are occasionally exposed to pesticides and/or silica. Incumbents occasionally work on ladders or scaffolding and work with their hands in water. Incumbents seldom (quarterly to yearly basis) work in extreme cold (below 32 F, for more than an hour), in excessive humidity, and in confined spaces. Must be able to pass a pre-employment physical and background investigation, including fingerprinting.



# RESCUE FIRE DEPARTMENT

## **FIRE CAPTAIN-PARAMEDIC**

### **DEFINITION**

Under the general supervision of a Chief Officer, a Fire Captain is responsible for directing the activities of a fire company on an assigned shift, engaged in the suppression of structural, wildland, and other types of fires and the provision of emergency medical and rescue services, as well as non-emergency services to the community. Fire Captain is the first line supervisor in the fire department, responsible for the supervision of subordinates assigned to a company and the management of a fire station, including the maintenance of emergency fire and rescue apparatus and other support equipment. A Fire Captain responds to all emergencies and non-emergencies as directed by a Chief Officer and may supervise the firefighting activities at the scene of a fire until relieved of command by a superior officer.

### **CHARACTERISTICS**

This class is the first supervisory level in the fire suppression series. Incumbents have responsibility for exercising general and technical supervision over lower-level fire suppression classifications. This responsibility extends to fighting individual fires of limited scope or assisting in supervising a fire function of broader scope.

A Captain may be assigned to either a 40-hour (non-shift) or 56-hour (shift) work schedule, depending on the needs of the Department.

### **Example of Duties**

### **DUTIES AND RESPONSIBILITIES**

*Note: The following duties are intended only as illustrations of the various types of work that may be performed. The omission of a specific statement on duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. Each individual in the classification does not necessarily perform all the duties listed. Employees may perform other related duties at an equivalent level as required. Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

### **Duties may include, but are not limited to:**

- Responds to alarms as a member of a fire apparatus crew and directs fire ground/emergency scene operations - assesses the situation, calls for specific actions and directs subordinates and the public on the fire ground or at an emergency scene. When arriving first at the scene, he/she assumes command and supervises all activities until relieved and command is transferred.
- Supervises and participates in a wide range of emergency and rescue activities; including, but not limited to, emergency medical services, extrication, heavy rescue, and hazardous materials.
- Preserves order and discipline in and about the station and at emergency scenes.



## RESCUE FIRE DEPARTMENT

- Leads drills, provides training to members of their shift as well as members of the volunteer program.
- Investigates and reports all accidents which occur during the assigned shift which involve personnel and/or equipment.
- Monitors and evaluates workload to ensure staff/workload balance. Identifies and takes actions to resolve workload problems. Coordinates and schedules work assignments for staff on a daily/shift basis.
- Advises subordinates as to the meaning and consequences of departmental rules, regulations, policies, procedures, directives and work rules and ensures that they are met.
- Evaluates the work performance of subordinates both formally (i.e. in writing) and informally. Makes recommendations and suggests areas of improvement. Prepares performance improvement plans when appropriate.
- Advises and consults with subordinates on personal and job-related problems and refers them to the appropriate resource.
- Encourages staff and departmental personnel to perform their best work. Provides an atmosphere conducive to employee work production and job satisfaction. Responds promptly to visible or stated employee concerns. Advises subordinates on career goals and opportunities within the fire service. Provides opportunities for professional development.
- Ensures that discipline is properly administered in terms of reminders both verbally and in writing. Makes recommendations through chain-of-command regarding appropriate disciplinary action.
- Operates and utilizes a variety of equipment, devices, and apparatus. Ensures that the maintenance and repair needs of the station, apparatus, and equipment are completed.
- Participates in and directs the activities of subordinates in the conduct of fire prevention inspections (building, hazard reduction, fire hydrants, etc.) and the maintenance/revision of pre-fire plans.
- Wears appropriate personal protective equipment according to medical protocols to protect against infectious disease.
- Determines training needs and instructs subordinates in the proper performance of their duties, apparatus and equipment use, specific procedures, and compliance with rules, regulations and policies both formally (i.e. schedules training courses/classes) and informally (i.e. day to day instruction/interaction). Ensures compliance with training schedules.
- Prepares, reviews, and approves various types of reports, memos, and correspondence. Completes forms which are both internal and external to the department. Maintains records and files in a variety of areas such as training of staff, equipment usage, and medical logs.
- Gives and/or supervises the giving of presentations/demonstrations for school and civic groups; provides information and assistance to the public; promotes the image of the Department in the community.
- Participate in the development of the budget and establishment of objectives and priorities for his/her assigned area of control and for the overall Department to ensure proper direction of the program.
- Adhere to, demonstrate, and promote the core values of the Department.
- Operates a computer, including a variety of software programs and automated systems.





# RESCUE FIRE DEPARTMENT

- Performs other related work as required.

## **EMPLOYMENT STANDARDS**

**Knowledge Of:** state and local laws, codes, ordinances, and statutes related to fire prevention and control; relevant personnel rules, regulations, and policies and Department standing orders, rules, regulations, administrative policies, and operational procedures; interacting agencies and their resources; the goals and objectives of the Rescue Fire Department; fire suppression techniques, tactics and strategies (i.e. structure, wildland, etc.); salvage and overhaul techniques and procedures; basic and advanced life support; radio and 911 systems; incident command systems; rescue techniques, procedures, and practices; building construction and utility installations (i.e. electricity, gas, etc.); the physical sciences as they related to the fire service and fire behavior, including chemistry and physics; basic fire investigation techniques; hazardous materials; specialized test procedures (hoses, ladders, pumps, etc); basic supervisory principles, procedures, methods and techniques; safety procedures and practices.

**Ability to:** direct firefighting/emergency activities in a safe, effective, and efficient manner; maintain awareness of the availability of resources on the fire ground (and other situations) and be practical in their application; consider and adapt to changing circumstances in order to minimize loss and eliminate risk; accept responsibility for providing direction and ensuring that directions are followed and direct/lead individuals toward the accomplishment of a task; make proper assignment of personnel and ensure appropriate use of resources; use proper terminology, issue clear, precise commands and take decisive action at a fire/emergency scene both in person and over a radio; conduct effective training sessions for subordinate employees; model the values of integrity and honesty; effectively solve problems and make decisions by interpreting facts on hand, sizing up normal and emergency situations, making judgments and selecting the appropriate actions/solutions from a number of alternative choices; realize ramifications of possible decisions; remain calm and function under pressure; establish goals and set priorities and efficiently and effectively establish a course of action for self and others to accomplish specific goals; appropriately delegate authority and responsibility and monitor the progress of delegated tasks; interact with individuals and other agencies in an effective, tactful, diplomatic and polite manner, including confrontational situations, in a way that demonstrates sensitivity to their needs and motives; perceive and accept need for change and modify own behavioral style/management approach in response to changes in situations or priorities in order to reach a goal or accomplish a task; maintain a professional demeanor and positive outlook and set an example for subordinates; demonstrate genuine dedication to the job, Department, and the ideals of the fire service profession; implement a plan of action under mental and sometimes physical and emotional stress; participate as an effective member of a management team; speak in a clear, persuasive, effective manner so that the listener grasps the message; listen effectively to what individuals have to say and elicit information from others; communicate the technical aspects of fire service work in an understandable manner; express ideas, facts, and reasoning clearly and effectively in writing; use appropriate grammar, phraseology, and sentence structure; operate a computer and utilize a variety of business software (e.g. word processing, database, email, etc.); quickly and accurately enter and retrieve information and navigate through multiple screens in a database.



# RESCUE FIRE DEPARTMENT

## Minimum Qualifications

### SUPPLEMENTAL INFORMATION

Any equivalent combination of training and experience which provides the required skills, knowledge, and abilities may be considered qualifying at the sole discretion of the Department. A typical way to obtain the knowledge and skills would be:

***Education must be obtained through a post-secondary institution currently accredited by any accreditation body recognized by either the Counsel for Higher Education Accreditation (CHEA) or the United States Department of Education.***

### Education:

- Possess a high school diploma, G.E.D. equivalency, or a high school proficiency certificate.
- State Fire Officer Certification **OR** AA/AS Degree in Fire Technology or a related field with a Fire Technology certificate of completion **OR** a BA/BS Degree or higher in Business Administration, Public Administration, Fire Management, or a related field.

\*Note: If using the education option of an AA/AS, BA/BS, or higher degree, applicants **MUST** have completed from the Fire Officer Certificate program the following courses: Fire Command 1A, 1B, and 1C. Applicants who are appointed must become certified as a Fire Officer within 18 months of appointment.

**Completion of the following is desirable:** National Wildfire Coordinating Group (NWCG) courses S-130, S-190, S-290 and/or NWCG or Fire Service Training and Education (FSTEP) ICS 300.

### Experience:

- Five (5) years of full-time experience with a paid fire department; two (2) of the years must be in the classification of Firefighter or Engineer **as a full-time employee.**

### Licenses and Certifications:

- Must possess a valid (unrestricted) California Drivers License, Class C with Fire Fighter Endorsement or Class B.
- Must be NIMS Compliant with IS-700 Certification.
- EMT-P Certification/Licensure.
- American Heart Association CPR (Healthcare), ACLS, and PALS(PEPP) Certification



# RESCUE FIRE DEPARTMENT

## Supplemental Information

### **Physical Characteristics:**

The physical demands described here are representative of those that must be met by employees to successfully perform the essential functions of this classification. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

**Speaking/Hearing:** Sufficient clarity of speech and hearing, with or without reasonable accommodation, to enable the employee to effectively express ideas and receive detailed information through oral communication several times a day.

**Vision:** daily perform work that requires the ability to see distances under 12 inches and over 20 feet away; daily use both eyes and distinguish basic colors and shades of colors; daily use depth perception.

**Manual Dexterity:** daily use finger dexterity (pick, pinch, type or otherwise work with fingers) and grasp objects; frequently feel to perceive attributes of objects such as size, shape, temperature, texture by touching. Repetitively use hands on a daily basis.

**Strength and Mobility:** daily lift items that are 50 pounds on average and occasionally lift items that are up to 150 pounds; daily carry items that are 28 pounds on average and occasionally carry items that are up to 100 pounds; occasionally push and pull items that weigh 30 pounds on average, with a maximum weight of 140 pounds; frequently climb (ascend or descend) ladders, stairs, scaffolding, poles, etc. using feet and legs and hands and arms. Daily stand, walk, sit, stoop, kneel, and crouch; daily maintain balance when walking, standing, or crouching on narrow or slippery surfaces.

### **Working Conditions:**

Work is performed both inside and outside in various types of weather, incumbents work daily in a dry atmosphere and around moving objects or vehicles. Incumbents frequently work in extreme heat (above 100 F for more than an hour), are frequently subject to vibration while performing essential functions and environments with constant noise where they have to shout to be heard. Incumbents are frequently exposed to dust, fumes, smoke, gases, solvents and other chemicals, and electrical energy. Incumbents frequently work on slippery or uneven surfaces and around machinery with moving parts or stationary equipment. Incumbents are occasionally exposed to pesticides and/or silica. Incumbents occasionally work on ladders or scaffolding and work with their hands in water. Incumbents seldom (quarterly to yearly basis) work in extreme cold (below 32 F, for more than an hour), in excessive humidity, and in confined spaces. Must be able to pass a pre-employment physical and background investigation, including fingerprinting.



# RESCUE FIRE DEPARTMENT



## FIRE AGENCIES SELF INSURANCE SYSTEM

1750 Creekside Oaks Drive, Suite 200  
Sacramento, CA 95833  
800 541-4591 Fax 916-244-1199

April 4, 2022

### OFFICIAL ELECTION BALLOT FOR THE ELECTION OF THREE EXPIRING POSITIONS ON THE FASIS BOARD OF DIRECTORS

Dear FASIS Members:

An election is to be held to fill three positions on the FASIS Board of Directors that will expire on June 30, 2022. Each position's new term will span from July 1, 2022, through June 30, 2025.

Included with this transmittal message is an official election ballot for the three expiring positions. As there are several candidates running for the expiring positions, the three candidates that receive the most votes will fill these positions.

Please take this opportunity to complete and sign a physical copy of the enclosed ballot and return it to **FASIS no later than May 6, 2022:**

FASIS, c/o Sedgwick  
1750 Creekside Oaks Drive, Suite 200  
Sacramento, California 95833

Please contact Deni Banyard, at (916) 244-1178, or [deni.banyard@sedgwick.com](mailto:deni.banyard@sedgwick.com), if you have any questions or would like to send your completed ballots electronically. You may also send via fax to (916) 244-1199.

***\*\* Ballots received after the May 6, 2022, deadline will not be counted. \*\****



## FIRE AGENCIES SELF INSURANCE SYSTEM

1750 Creekside Oaks Drive, Suite 200  
 Sacramento, CA 95833  
 800-541-4591 Fax 916-244-1199

### FASIS Board of Directors - Official Election Ballot

In response to a Call for Letters of Interest and Nomination Form, the FASIS Nominating Committee has received the following submissions for THREE (3) Board of Directors positions that will expire on June 30, 2022. The Nominating Committee is recommending the following candidates for consideration by the full membership. A brief summary of each candidate's related experience is included with this ballot.

### OFFICIAL BALLOT - FASIS 2022 BOARD OF DIRECTORS ELECTION

Please clearly mark an X in only THREE (3) of the following boxes, or mark the "none of the above" box.

Candidates for three (3) expiring positions on the FASIS Board of Directors Term of July 1, 2022, through June 30, 2025	VOTE (X)
*Vacaville Fire Protection District - Mr. Howard Wood, Fire Chief	<input type="checkbox"/>
*Sonoma Valley Fire District - Mr. Stephen Akre, Fire Chief	<input type="checkbox"/>
American Canyon Fire Protection District - Mr. Michael Cahill, Fire Chief	<input type="checkbox"/>
Penryn Fire Protection District - Ms. Susan Mahoney, Board Secretary	<input type="checkbox"/>

*\*Incumbent Board Member*

**OR**

<i>None of the potential candidates listed above.</i>	<input type="checkbox"/>
---	--------------------------

Signature of person completing on behalf of your District: _____
Print Name: _____ Position Title: _____
District Address: _____
Date completed: _____ E-mail: _____

Please return the completed, signed ballot via one of the following *before May 6, 2022*:

**Mail:** FASIS, c/o Sedgwick, 1750 Creekside Oaks Drive, Suite #200, Sacramento, CA 95833

**Fax:** (916) 244-1199

**Email:** [deni.banyard@sedgwick.com](mailto:deni.banyard@sedgwick.com)

**Your vote is very important. Please vote and return your official ballot by May 6, 2022.**

---

**CANDIDATES FOR THE FASIS BOARD OF DIRECTORS  
TO FILL THREE (3) EXPIRING POSITIONS  
FOR A TERM OF JULY 1, 2022, THROUGH JUNE 30, 2025**

**CANDIDATES' SUMMARY OF EXPERIENCE**

<b>District</b>	<b>Candidates' Name</b>	<b>Summary of Experience</b>
<b>*Vacaville Fire Protection District</b>	<b>Mr. Howard Wood, Fire Chief</b>	Chief Wood has participated on the Board since it was formed. He has been involved and makes almost all meetings. Currently, he holds the position of President on the Board.
<b>*Sonoma Valley Fire District</b>	<b>Mr. Stephen Akre, Fire Chief</b>	I am very interested in being re-elected as a member of the FASIS Board and continuing to serve our Fire Districts as your Vice-President. I hope to continue to be a part of the collaborative work of FASIS to ensure the best worker's compensation program for both Fire Districts and our employees in the most cost-effective manner possible. In my time on the Board, we have made significant progress by re-investing reserves into a more cost effective second tier of coverage and have expanded our opportunities for annual physicals. We are also taking important steps to address the current issue of behavioral health in the fire service. We are exploring consolidation with the FDAC EBA in order to provide better services to our member Districts. In my position as Fire Chief of Sonoma Valley Fire District, I continue to be actively involved in all aspects of improving Fire and Emergency services on both a local and regional level. I am currently serving as the President of the Sonoma County Fire Districts Association and the REDCOM Board (Fire and EMS Dispatch JPA) as well as a Board member of the FDAC EBA JPA. I feel that these experiences and connections allow me the opportunity to serve and represent the interests and concerns of not only the SVFD, but of other Districts in Sonoma County and throughout the State. The SVFD, (formerly Valley of the Moon Fire District) has been a long-standing member and representative on the FASIS Board and I humbly ask for your consideration in allowing me to continue to serve on the FASIS Board.
<b>American Canyon Fire Protection District</b>	<b>Mr. Michael Cahill, Fire Chief</b>	Fire Chief/CEO of the American Canyon Fire Protection District. I have held numerous Board and related type positions over the course of my 40+ years in the Fire Service. I am a strong advocate for local government agencies joining forces to better serve themselves in markets like pooled insurance and joint purchasing. FASIS has had a long history of supporting California Fire Districts in providing better access to Worker's Comp coverage and controlling costs. I believe that this type of organization requires active and engaged industry leadership to continue the valued work that has been done in the past. I would be willing to serve on the Board and would appreciate the opportunity to be considered as a candidate for one of the three upcoming openings on the FASIS Board of Directors.
<b>Penryn Fire</b>	<b>Ms. Susan Mahoney,</b>	Director Mahoney has a wealth of experience in the public sector having been

<b>Protection District</b>	<b>Board Secretary</b>	the Management Services Director of the City of Indio and she recently retired from her position as the Finance Director for the City of Wheatland. She is on the contract and finance oversight committee for the Penryn Fire Protection District. She is also part of the Committee for future inter-district cooperation.
----------------------------	------------------------	--

**\* Incumbent Member to the FASIS Board of Directors**